



# The Cardiff Property plc

Annual Report and Accounts  
for the year ended 30 September 2012

[www.cardiff-property.com](http://www.cardiff-property.com)

# The Cardiff Property plc

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The group, including Campmoss, specialises in property investment and development in the Thames Valley.

The total portfolio under management, valued in excess of £33m, is primarily located to the west of London, close to Heathrow Airport and in Surrey and Berkshire.

## Our Mission

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The group seeks to enhance shareholder value by developing its property portfolio and through strategic acquisitions.

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*“Although the UK economy is showing some early signs of recovery, positive measures to resolve the Eurozone crisis are needed before any improvement can take place in the Thames Valley commercial property market. Property investment values have moved lower reflecting the decline in rental levels. Residential values in Surrey and Berkshire remain unchanged over the year.”*

**J Richard Wollenberg**  
Chairman

## Financial Highlights

		2012	2011
<b>Net Assets</b>	£'000	<b>15,940</b>	15,722
<b>Net Assets Per Share</b>	pence	<b>1,205</b>	1,174
<b>Profit Before Tax</b>	£'000	<b>435</b>	788
<b>Earnings Per Share — Basic</b>	pence	<b>26.5</b>	50.3
<b>Dividend Per Share</b>	pence	<b>12.3</b>	12.3
<b>Gearing</b>	%	<b>nil</b>	nil

## Locations

The group specialises in property investment and development in the Thames Valley.

### Bracknell

#### Brickfields\*

16 business units and 1 office unit totalling 35,000 sq ft. Tenants include Siemens PLC, Verizon UK, BSS Group and National Car Rental producing £340,000 pa.

#### 1–10 Market Street\*

10 retail units on ground and first floor totalling 7,900 sq ft let on 5–10 year leases producing £138,000 pa.

#### 25 Market Street\*

2 industrial units and 2 bedroom apartment over, totalling 6,000 sq ft. The industrial units are let on short and medium term leases and the residential unit is let on an Assured Shorthold Tenancy producing in total £50,000 pa.

#### Gowring House and adjacent business unit\*

25,000 sq ft building comprising 3 ground floor retail units, 5 upper floors of offices and an adjacent business unit comprising one retail unit and one upper floor of offices have been let on short and medium term leases producing £161,000 pa. The second retail unit and upper floor offices remain available.

### Burnham

#### The Priory\*

26,000 sq ft headquarters office building. 9,000 sq ft used as a business centre. Tenants include Industri-Matematik, Ashley House, Click Software and BEST producing gross income of £660,000 pa.

### Cardiff

#### Mail Sorting Centre

14,650 sq ft let to The Royal Mail at £40,000 pa.

### Egham

#### Station Road

Company head office totalling 1,200 sq ft.

#### Heritage Court

4 retail and office units totalling 3,000 sq ft producing £58,000 pa.

#### Runnymede Road

Residential property adjacent to The White House. Let on an Assured Shorthold Tenancy Agreement producing £13,800 pa.

#### The White House

Office and retail premises totalling 12,000 sq ft. Tenants include Boots, Shaw Trust and Shelter, producing £152,000 pa. New leases with existing tenants under negotiation.

### Guildford

#### Tangley Place, Worplesdon\*

78 bedroom, 3 storey care home completed in 2012 and let on a long lease to Barchester Healthcare Homes at £790,000 pa.

### Maidenhead

#### Clivemont House\*

Building demolished. Planning approval for new 49,000 sq ft net B1 office scheme. Agents appointed to seek a pre-letting. Available 2014.

#### Highway House\*

Building demolished. Planning approval for a new 45,000 sq ft net B1 office scheme. Agents appointed to seek a pre-letting. Available 2014.

#### Maidenhead Enterprise Centre

Development of 6 business units totalling 14,000 sq ft. Fully let producing £93,000 pa.

### Slough

#### Datchet Meadows\*

Development of 37 apartments. 13 units sold, of which 3 are currently under offer and 24 let on Assured Shorthold Tenancies.

### Windsor

#### Windsor Business Centre

4 business units totalling 9,500 sq ft producing £150,000 pa. Tenants include Joyce Meyer Ministries (2 units) and ETAP.

### Woking

#### Britannia Wharf\*

27,743 sq ft net office building let to DB Apparel, Exchange FS and Ventyx producing £609,000 pa.

\*Owned by jointly controlled entity



# Chairman's Statement and Property Review

## Dear shareholder

Recent hints of an improvement in the UK economy and a move out of recession are welcome but such optimism must be balanced by the uncertainty in containing the damaging Eurozone crisis. In the circumstances it is understandable that companies are reluctant to commit capital for expansion. As a result commercial property lettings in the Thames Valley are likely to remain at low levels. Property investment values have also moved lower reflecting the decline in rental levels. In the current environment the real issue is persuading companies to make a decision.

A small number of new speculative office schemes have commenced in the Thames Valley primarily to the west of Heathrow Airport. New lettings are being reported but competition from refurbished second hand space is still very much evident. Any improvement in demand would inevitably impact positively on rental levels, but the market continues to remain quiet.

Banks remain reluctant to increase their exposure in the commercial property market and although debt costs are at historically low levels the funding shortage has prompted further declines in investment values. It is interesting to note that in the current market the annual income return on some commercial property can range from 5% to 8% over the actual rate of borrowing.

Residential values in Surrey and Berkshire remain unchanged over the year. As a result of stronger demand, rental levels in certain locations have shown a marginal improvement.

### Financial

For the year to 30 September 2012 the group profit before tax was £0.44m (2011: £0.79m). This figure includes a small revaluation deficit of £0.02m (2011: nil) in respect of the group and a profit of £0.03m (2011: £0.38m) in respect of our after tax share of Campmoss Property Company Limited, our 47.62% jointly controlled entity.

Revenue totalled £0.52m (2011: £0.55m) representing gross rental income in both years. The group's share of revenue of Campmoss amounted to £1.09m (2011: £1.53m) representing gross rental income of £1.09m (2011: £1.00m) and property sales of £nil (2011: £0.53m). These latter figures are not included in group revenue.

The profit after tax attributable to shareholders for the financial year, amounted to £0.35m (2011: £0.67m) and the earnings per share was 26.5p (2011: 50.3p).

At the year end the company's commercial and residential investment portfolio was valued by Cushman & Wakefield LLP and Nevin & Wright respectively and totalled £3.98m (2011: £4.00m). This value excludes own use freehold property, which is included under property plant and equipment in the balance sheet and which is held at valuation, together

with property under development or refurbishment and held for resale which is held as stock at the lower of cost or market value. At the year end, the only property included in stock was commercial property at The Windsor Business Centre. The group's total property portfolio including the Campmoss investment and development portfolio was valued at £33.86m (2011: £28.94m). The company's share of the net assets of Campmoss amounted to £6.22m (2011: £6.19m).

Net assets at the year end were £15.94m (2011: £15.72m) equivalent to 1,205p per share (2011: 1,174p) an increase of 2.6% over the year (2011: 4.0%).

The company's cash balances are held on short term deposit. At the year end the company had nil gearing (2011: nil). Post the year end Campmoss has negotiated new borrowing facilities with a major UK bank which has resulted in lower interest costs.

The group, including Campmoss, has adequate financial facilities and resources to continue with its current plans.

During the year the company purchased and cancelled 16,720 ordinary shares for a total cost of £117,341. Your directors are proposing the annual renewal of their authority to acquire shares and of the approval of the Rule 9 Waiver. Both will be included in the resolutions to be placed before shareholders at the Annual General Meeting and General Meeting respectively to be held on 10 January 2013. Full details of the Rule 9 Waiver are set out in the document accompanying this report and are also on the company's website [www.cardiff-property.com](http://www.cardiff-property.com).

### Dividend

The directors are recommending an unchanged final dividend of 9p per share (2011: 9p) making a total dividend for the year of 12.3p (2011: 12.3p). The final dividend will be paid on 7 February 2013 to shareholders on the register at 18 January 2013.

### The property portfolio

The group's property continues to be primarily located in the Thames Valley close to Heathrow Airport and in Surrey and Berkshire. The portfolio includes office, industrial, retail and residential property.

The Maidenhead Enterprise Centre, Maidenhead, which comprises 6 business units totalling 14,000 sq ft is fully let. The tenants are primarily small businesses on short and medium term leases.

## Chairman's Statement and Property Review continued

	Dividend per share pence	Net assets per share pence	Profit/(loss) before tax £'000	Earnings/(loss) per share pence
2012	12.30	1,205	435	26.5
2011	12.30	1,174	788	50.3
2010	12.30	1,129	500	20.9
2009	12.30	1,065	(656)	(57.7)
2008	12.30	1,105	(1,541)	(90.2)

Following completion of works to the retail units at The White House, Egham, 4 new leases have now been completed, 3 of which are to existing tenants. Negotiations continue with the remaining 2 tenants who are holding over on existing leases. Passing rents on the new retail lettings are higher than previous levels. Part of the upper floor office area which totals 5,000 sq ft has been let with 2,000 sq ft remaining available. Various works are to be carried out to upgrade the office area whilst negotiations for settlement of dilapidations continue with the previous office tenant.

At The Windsor Business Centre, Windsor, which totals 9,500 sq ft, all 4 business units are let.

At Heritage Court, Egham, all 4 retail and office units are let on short and medium term leases.

The company retains a freehold residential property in Egham which is let on an Assured Shorthold Tenancy Agreement.

### Campmoss Property Company Limited

Campmoss continues to refurbish and upgrade its property portfolio which comprises offices, industrial, care home and residential property at Woking, Burnham, Bracknell, Maidenhead, Worplesdon and Slough.

A major achievement during the year was the completion of a new 78 bedroom care home scheme at Worplesdon, Surrey, and the subsequent letting to Barchester Healthcare Homes on a long term lease at a commencing rental of £790,000 p.a. Discussions are currently being held with regard to the adjoining land and the possibility of associated healthcare premises.

Following extensive refurbishment at Market Street, Bracknell, 15 small retail units are now let with one 1 unit vacant. At Gowring House, part of the second floor office has been let and discussions to let part of the other upper floor office area are currently in hand.

At Britannia Wharf, Woking, and The Priory Business Centre, Burnham, which together total 53,700 sq ft, both office buildings are fully let on a mixture of short and medium term leases. Discussions with some of the tenants to renew and extend existing leases are in hand.

At Brickfields, Kiln Lane, Bracknell, which comprises 14 business units and an adjoining office unit, all units are let to a mixture of local and national businesses.

At both Highway House and Clivemont House, Maidenhead, full or partial pre-lets of the proposed office schemes are required before any major development work is commenced. At Clivemont House alternative uses are being considered.

At Datchet Meadows, located between Datchet and Slough, the completed residential development totals 37 one, two and three bedroom apartments, of these 13 apartments have been sold and 24 apartments are currently let on Assured Shorthold Tenancy Agreements. 3 units are currently under offer and in solicitors' hands.

At the end of the year, the investment portfolio was valued by the directors of Campmoss, taking into account external advice where available and assessed at the current market value of £24.5m (2011: £19.6m). The development portfolio was valued at cost and amounted to £4.5m (2011: £4.5m) giving a total under management of £29.0m (2011: £24.1m). Total income, received from 65 tenants, amounted to £2.3m (2011: £3.2m) representing gross rental income of £2.3m (2011: £2.1m) and sales of development property of £nil (2011: £1.1m). At the year end net borrowing amounted to £13.6m (2011: £9.2m) and gearing was 104% (2011: 71%).

### Quoted investments

The company retains a small quoted equity portfolio including holdings in Galileo Resources, ImmuPharma and Tribal Group. I remain a director of Galileo Resources quoted on AIM.

### Management and staff

On behalf of shareholders I would wish to take this opportunity of thanking both our small team and our joint venture partner for their effort, achievements and support during the year. The property market has remained a very difficult environment in which to operate and the continued hands on management of the group's portfolio is vital in remaining successful in the current market place.

## Registrars

As announced in July this year the company appointed Neville Registrars to carry out the company registrar services. They can be contacted at Neville House, 18 Laurel Lane, Halesowen, B63 3DA. Telephone 0121 585 1131. Email info@nevilleregistrars.co.uk.

## Outlook

Although the UK economy is showing some early signs of recovery, positive measures to resolve the Eurozone crisis are needed before any improvement can take place in the Thames Valley commercial property market. In the meantime it will be important to manage the group's existing investments and where possible increase values by achieving beneficial planning consents. I look forward to reporting to you further at the half year.

### J Richard Wollenberg

Chairman

21 November 2012

## Financial Review

### Understanding our business

The group specialises in property investment and development in the Thames Valley. The total portfolio under management, including our 47.62% jointly controlled entity, Campmoss Property Company Limited, is valued at the year end, in excess of £33m, is primarily located to the west of London, close to Heathrow Airport and in Surrey and Berkshire and comprises a mix of high grade office developments, industrial and commercial units and a care home, plus residential properties developed for sale. The group's methodology is to acquire sites which, generally, have difficult planning considerations and use its expertise to add value by achieving planning and developing out the sites. The group's strategy is to grow through active property management and rapid response to opportunities as they arise and is focused on the long term.

The year under review has again been challenging, but the group's underlying profitability remains strong. The group's property portfolio has, increased in value due to the completion of its care home near Guildford which is now let to Barchester Healthcare Homes. The company returned a net profit before tax of £435,000 (2011: £788,000) including our share of the after tax profits of Campmoss of £33,000 (2011: £383,000). Last year's profit was boosted by sales of three development properties by Campmoss. No such sales were made during this year.

The effectiveness of the group's strategy is reflected in its performance over recent years. In the five years from 30 September 2006 net assets increased from 1,123p per share to 1,174p per share at 30 September 2011 despite the economic downturn causing a slump in property prices. A further increase of 2.6% to 1,205p was recorded in the current year. The group benefits from substantial cash deposits and ongoing profitability. Dividend increased from 10.05p per share to 12.3p per share over that same period and, for the current year, has been maintained at 12.3p per share.

Going forward in the short term, the group is continuing to manage its portfolio, which is now predominantly let. Campmoss continues its marketing of the residential development at Datchet Meadows, Slough. For the longer term the group is well placed to take advantage of any upturn in the property market, having substantial cash deposits giving it the ability to react quickly to opportunities as they arise. In addition, Campmoss has a substantial development portfolio at Maidenhead, where planning consents for two office developments were granted some time ago.

### Income statement

Revenue, being gross rents receivable, amounted to £523,000 (2011: £546,000).

In the year to 30 September 2012 the group, not including Campmoss, sold no development properties (2011: none). Sales of investment properties are treated as disposals of non-current assets and only the gain or loss on sale as measured against the valuation carried in the balance sheet is reflected in the income statement. No such sales were made during either 2011 or 2012. Sales made by Campmoss are not included in the group's results under IFRS rules.

Earnings per share is 26.5p (2011: 50.3p).

Your board has again obtained independent valuations of the property portfolio (excluding those held by Campmoss which are based on directors' valuations). These external valuations result in a decrease in the value of the group's commercial portfolio, including the group's offices in Egham, of £30,000 (2011: £27,000) and an increase in the residential portfolio of £8,000 (2011: £27,000). The net decrease of £22,000 (2011: £nil) has been taken to the income statement in accordance with IFRS.

### Balance sheet

Total assets amount to:

	2012 £'000	2011 £'000
Investment properties	<b>3,980</b>	4,002
Investment in jointly controlled entity	<b>6,220</b>	6,187
Property, plant and equipment	<b>184</b>	186
Other financial assets	<b>458</b>	321
Deferred tax asset	<b>4</b>	4
Stock	<b>668</b>	668
Trade and other receivables	<b>2,189</b>	2,200
Cash and cash equivalents	<b>2,808</b>	2,753
<b>Total</b>	<b>16,511</b>	16,321

In accordance with IAS 16 the group's owner occupied office building in Egham, valued at £183,000 on 30 September 2012 (2011: £183,000) is classified as property, plant and equipment rather than as an investment property.

During the year the company purchased and cancelled 16,720 of its own shares (2011: none) at a cost of £117,341 (2011: £nil).

The company may hold in treasury any of its own shares purchased. This gives the company the ability to reissue treasury shares and provides greater flexibility in the management of its capital base. Any shares purchased by the company not held in treasury will be cancelled and the number of shares in issue reduced accordingly. The company intends to continue its policy of purchasing its own shares, whether to be held in treasury or to be cancelled, and a resolution renewing the directors' authority will be placed before the forthcoming Annual General Meeting. This authority will only be exercised in circumstances where the directors regard such purchases to be in the best interests of shareholders as a whole and is subject to the waiver under Rule 9 of the Takeover Code being approved by shareholders as set out in the document accompanying this report.

Net assets were £15.94m (2011: £15.72m) equivalent to 1,205p per share (2011: 1,174p), an increase of 2.6% over the year.

These results relate entirely to continuing activities. There were no acquisitions or disposals of businesses in either year.

## Property portfolio under management

The total property portfolio under management represents the investment and development properties of the group and 100% of Campmoss and is made up as follows:

	2012 £'000	2011 £'000
<b>Group</b>		
Investment properties	<b>3,980</b>	4,002
Own use freehold property	<b>183</b>	183
Development properties (stock)	<b>668</b>	668
<b>Campmoss</b>		
Investment properties	<b>24,500</b>	19,563
Development properties (stock)	<b>4,528</b>	4,528
<b>Total</b>	<b>33,859</b>	28,944

## Liquidity

At the year end the group retained substantial cash deposits resulting from the sale of development properties during previous years. The group has not renegotiated a credit line due to the cost involved but has sufficient cash resources to complete the current development programme. The board will keep this position under review.

Gearing at the year end was nil (2011: nil).

## Jointly controlled entity

Our jointly controlled entity, Campmoss Property Company Limited, prepares its results under UK GAAP and these are summarised as follows:

	2012 £'000	2011 £'000
Turnover	<b>2,287</b>	3,207
Profit before tax	<b>823</b>	1,012
Net assets before net borrowing	<b>26,690</b>	22,173
Net borrowing	<b>13,630</b>	9,182
Gearing %	<b>104</b>	71

## International Financial Reporting Standards ("IFRS")

Shareholders will note that IFRS continues to evolve and the corresponding volume of information presented in the annual report inevitably grows with it. This evolution will continue for some time to come with a number of issues yet to be resolved by the various accounting standards bodies. As a result there is an ongoing programme refining the interpretations of the standards currently in operation.

Whilst the group prepares its consolidated financial statements under IFRS, the company has elected to prepare its parent company financial statements in accordance with UK GAAP.

## Key performance indicators

The key performance indicators used by the directors for monitoring the performance of the business are shown in the graphs on page 4 and the consolidated five year summary on page 45.

### David A Whitaker FCA

Finance director

21 November 2012

## Analysis of Group Property Portfolio

### By Capital Value

(including development properties)



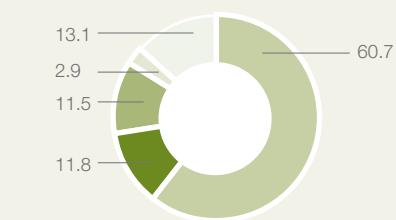
### By Capital Value

(excluding development properties)



### By Rental Income

(excluding development properties)



## Directors and Advisers

### Directors

J Richard Wollenberg  
Chairman and Chief Executive

David A Whitaker FCA  
Finance director

Nigel D Jamieson BSc, FCSI  
Independent non-executive director

### Secretary

David A Whitaker FCA

### Head office

56 Station Road, Egham TW20 9LF  
Telephone: 01784 437444  
Fax: 01784 439157  
E-mail: webmaster@cardiff-property.com  
Web: www.cardiff-property.com

### Registered office

3 Assembly Square, Britannia Quay, Cardiff Bay CF10 4AX

### Registered number

22705

### Auditor

KPMG Audit Plc  
Chartered Accountants  
3 Assembly Square, Britannia Quay, Cardiff Bay CF10 4AX

### Stockbrokers and financial advisers

Westhouse Securities Limited  
One Angel Court, London EC2R 7HJ

### Bankers

HSBC Bank Plc  
3 Rivergate, Bristol BS1 6ER

### Solicitors

Morgan Cole  
Bradley Court, Park Place, Cardiff CF10 3DR

### Registrar and transfer office

Neville Registrars Limited  
Neville House, 18 Laurel Lane, Halesowen, B3 3DA  
Telephone: 0121 585 1131

### J Richard Wollenberg (aged 64)

#### Chairman and Chief Executive

Was appointed a director of the company in 1980, became chief executive in 1981 and chairman in 1989. Mr Wollenberg has over 30 years' experience in property investment and development and has been actively involved in a number of corporate acquisitions, flotations, mergers and capital reorganisations of public and private companies. He is an executive director of Campmoss Property Company Limited and a non-executive director of Galileo Resources plc, which is quoted on AIM.

### David A Whitaker FCA (aged 63)

#### Finance director

Was appointed a director and secretary of the company in 1997. He is a Chartered Accountant and brings a wealth of experience of public companies. He also has extensive experience in contracting from a successful career in cable television.

### Nigel D Jamieson BSc, FCSI (aged 62)

#### Independent non-executive director

Was appointed to the board as a non-executive director in 1991 and is chairman of the company's audit and remuneration committees. He has over 25 years' experience of the UK property market both as a general practice surveyor and as an investment analyst. He is an executive director of several independent property investment companies active in the London area and acts as an independent consultant to private clients on a range of property related matters.

### Non-executive director of wholly owned subsidiary First Choice Estates plc

### Derek M Joseph BCom, FCIS, MIMC, MBIM (aged 62)

Chairman of A2Dominion Housing Group. Consultant and leading authority on the financing of affordable housing and non-executive director of Altair Consultancy & Advisory Services Ltd. Previously managing director of HACAS Group Ltd, the leading housing association and local authority housing consultancy. He is an executive director of a group of companies holding and managing commercial properties as well as software and internet businesses. A voluntary director of Theatre Royal Stratford East and Homeless International. He advises housing groups, property companies and government departments on housing strategy.

# Report of the Directors

The directors submit their annual report and the audited financial statements for the year ended 30 September 2012.

## Results

The results of the group for the year are set out in the audited financial statements on pages 17 to 35.

## Dividends

The directors recommend a final dividend for the year of 9.0p per share (2011: 9.0p) payable on 7 February 2013. The total dividend paid and proposed in respect of the year, including the interim dividend of 3.3p per share, amounts to 12.3p per share (2011: 12.3p).

## Principal activity and enhanced business review

The principal activity of the group during the year continued to be property investment and development. The Companies Act 2006 requires the directors' report to include a business review. Certain information that fulfils these requirements and those of the UK Listing Authority Disclosure Rules and Transparency Rules which requires a management report can be found in the chairman's statement and property review and the financial review on pages 3 to 7. A description of corporate social responsibility activities is included in this report.

There are no persons with whom the company has contractual or other arrangements which are essential to the business of the company other than those included in the related party disclosures in note 26 on page 33.

## Directors

The current directors of the company and the non-executive director of a wholly owned subsidiary are listed on page 8. All served throughout the financial year.

In accordance with the company's articles of association, Mr Whitaker will retire by rotation at the Annual General Meeting and, being eligible, will offer himself for re-election.

## Directors' interests

Directors' and their immediate families' interests in the ordinary shares of the company were as follows:

	At <b>30 September 2012</b>	At 1 October 2011
	<b>Beneficial</b>	Beneficial
N D Jamieson	<b>1,500</b>	1,500
D A Whitaker	<b>7,000</b>	7,000
J R Wollenberg	<b>561,298</b>	561,298

No director has any interest in the share capital of any other group company. There were no changes in the directors' shareholdings as stated above between 1 October 2012 and 21 November 2012.

At 30 September 2012 Mr Wollenberg held 25,000 (2011: 25,000) ordinary shares of £1 each in Campmoss Property Company Limited, a jointly controlled entity, representing 2.38% of the issued share capital of that company.

## Directors' options

No director held options at 30 September 2012 (2011: nil).

## Substantial shareholdings

Other than one director referred to above who holds 42.4%, the company has not been notified of any holdings of 3% or more in the share capital of the company at 21 November 2012.

## Allotment of shares

As special business at the Annual General Meeting, a resolution will be proposed to renew the power of your directors to allot equity securities, pursuant to section 551 of the Companies Act 2006, such power being limited to one-third of the issued share capital of the company. This authority may be renewed for five years but, in common with modern corporate governance practice, it is your directors' intention that the resolution be limited to one year and that its renewal be proposed at each Annual General Meeting.

## Pre-emption rights

As special business at the Annual General Meeting a resolution will be proposed to renew for a further year the power of your directors to allot equity securities for cash without first offering such securities to existing shareholders. The aggregate nominal amount of equity securities which may be allotted in this way shall not exceed £13,222, representing 5% of the present issued ordinary share capital of the company.

## Purchase of own shares

At the Annual General Meeting held on 12 January 2012, authority was renewed empowering your directors to make market purchases of up to 200,717 of the company's own ordinary shares of 20p each. Under that authority, your directors made market purchases of 16,720 shares (nominal value £3,344) in July 2012 representing 1.25% of the share capital at 12 January 2012. These shares were purchased for an aggregate value of £117,341 and cancelled. The number of shares in issue following these transactions was 1,322,287.

The existing authority for the company to purchase its own shares expires at the conclusion of the Annual General Meeting to be held on 10 January 2013. The directors wish to renew the authority and consent is therefore sought to approve resolution 8 set out in the Notice of Meeting on page 42 authorising the directors to purchase up to 198,210 ordinary shares of 20p each (representing 14.99% of the present issued share capital), at a minimum price of 20p and a maximum price equal to 105% of the average of the middle market quotations for the ordinary shares of the company as derived from the Daily Official List of The London Stock Exchange for the ten business days before the relevant purchase is made. The authority will expire at the conclusion of the Annual General Meeting in 2014 and it is your directors' intention that a resolution for its renewal will be proposed at each succeeding Annual General Meeting.

## Report of the Directors continued

The authority will only be exercised when the directors are satisfied that it is in the interests of the company so to do. The company may hold in treasury any of its own shares purchased under this authority. This would give the company the ability to reissue treasury shares and provides greater flexibility in the management of its capital base. Any shares purchased by the company not held in treasury will be cancelled and the number of shares in issue reduced accordingly.

### Supplier payment policy

Whilst the group does not follow any standard code, it is its policy to negotiate terms with all its suppliers and to ensure that they know the terms on which payment will take place when the business is agreed. It is our policy to abide by these terms. In most instances this requires payment within 30 days of the date of invoice. The number of days' purchases outstanding at the year end was 1 (company: 11 days).

### Donations

The company made no political or charitable donations during this year or last.

### Auditor

A resolution for the reappointment of KPMG Audit Plc as auditor of the company and authorising the directors to determine its remuneration is to be proposed at the forthcoming Annual General Meeting.

### Provision of information to auditor

The directors who held office at the date of approval of this directors' report confirm that, as far as they are each aware, there is no relevant audit information of which the company's auditor is unaware; and each director has taken all the steps that he ought to have taken as a director to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

### Corporate social responsibility

Through the group's acquisition, development and management of commercial and residential property, we aim to conduct our business with honesty, integrity and openness, respecting human rights and the interests of our shareholders and employees. We aim to provide timely, regular and reliable information on the business to all our shareholders and conduct our operations to the highest standards.

We strive to create a safe and healthy working environment for the wellbeing of our staff and create a trusting and respectful environment, where all members of staff are encouraged to feel responsible for the reputation and performance of the company. We continue to establish a diverse and dynamic workforce with team players who have the experience and knowledge of the business operations and markets in which we operate. Through maintaining good communications, members of staff are encouraged to realise the objectives of the company and their own potential.

### Corporate environmental responsibility

The group's policy is to minimise the risk of any adverse affect on the environment associated with its development activities with a thoughtful consideration of such key areas as energy use, pollution, transport, land use, ecology, renewable resources, health and wellbeing. The group also aims to ensure that its contractors meet with their legislative and regulatory requirements and that codes of best practice are met and exceeded. The group is committed to maintaining high environmental standards in all its operations and to minimise the impact of its activities on the surrounding environment. The nature of the work that we are involved in means that the group has an opportunity, not only to minimise the negative impact on the environment but also to enhance and improve the environment in which we all live and work.

### Directors and officers indemnity insurance

The directors of the company are covered to the amount of £500,000 in each loss per policy period, with a sub-limit of £250,000 in respect of defence costs for pollution.

### Disclosure and Transparency Rules

Details of the company's share capital and share options are given in notes 19 and 18 respectively.

There are no restrictions on transfer or limitations on the holding of the ordinary shares. None of the shares carry any special rights with regard to the control of the company. There are no known arrangements under which the financial rights are held by a person other than the holder and no known agreements or restrictions on share transfers and voting rights.

As far as the company is aware there are no persons with significant direct or indirect holdings other than the director and other significant shareholders as noted above.

The provisions covering the appointment and replacement of directors are contained in the company's articles, any changes to which require shareholder approval.

There are no significant agreements to which the company is party that take effect, alter or terminate upon a change of control following a takeover bid and no agreements for compensation for loss of office or employment that become effective as a result of such a bid.

# Corporate Governance

The board is committed to maintaining appropriate standards of corporate governance. The statement below, together with the report on directors' remuneration on pages 14 to 15, explains how the company has applied the principles set out in The UK Corporate Governance Code ("the Code") and contains the information required by section 7 of the UK Listing Authority's Disclosure Rules and Transparency Rules.

## Board of directors

The board currently consists of two executive directors and one independent non-executive director. It meets regularly with senior staff throughout the year to discuss key issues and to monitor the overall performance of the group. The board has a formal schedule of matters reserved for its decision. The board met five times during the year. The board, led by the independent non-executive director, evaluates the annual performance of the board and the Chairman. A framework for the evaluation process has been agreed and the findings arising from the process discussed with the board. The board views the non-executive director as independent of the board, notwithstanding his tenure being in excess of 10 years, due to the range and depth of his external commitments and experience in the property sector.

## Audit committee

The audit committee, which is chaired by the independent non-executive director, Nigel Jamieson, comprises all board members. The committee meets with the auditor at least once a year to consider the results, internal procedures and controls and matters raised by the auditor. The audit committee met once during the year. The audit committee considers auditor independence and objectivity and the effectiveness of the audit process. It also considers the nature and extent of the non-audit services supplied by the auditor reviewing the ratio of audit to non-audit fees. It is a specific responsibility of the audit committee to ensure that an appropriate relationship is maintained between the group and its external auditor. The group has a policy of controlling the provision of non-audit services by the external auditor in order that their objectivity and independence are safeguarded. This control is exercised by ensuring non-audit projects, where fees are expected to exceed £5,000 (2011: £5,000) are subject to the prior approval of the Audit Committee. At least one of the members has relevant recent financial experience.

## Remuneration committee

The remuneration committee also consists of all board members and is chaired by Nigel Jamieson. It meets when required to consider all aspects of directors' and staff remuneration, share options and service contracts. The remuneration committee met once during the year.

## Compliance statement

The company has, other than where stated below, complied fully with the provisions set out in section 1 of the Code, during the year:

- the Chairman is also the Chief Executive;
- a nominations committee has not been established;
- the audit committee consists of all board members, which includes one non-executive director (the Code recommends that the audit committee should comprise at least three, or in the case of smaller companies, two non-executive directors); and
- the remuneration committee also consists of all board members (the Code recommends that the remuneration committee should comprise solely of non-executive directors).

The directors consider this structure to be a practical solution bearing in mind the company's size and needs. However, it is intended to review this issue as the group develops.

The Code requires that the directors review the effectiveness of all internal controls, not only internal financial controls. This extends the requirement in respect of internal financial controls to cover all controls including financial, operational, compliance and risk management. The company has procedures established which enable it to comply with the requirements of the Code in relation to internal controls.

## Internal control

The directors confirm that they have reviewed the effectiveness of the group's system of internal control for identifying, evaluating and managing the significant risks faced by the group and they acknowledge their responsibility for that system. Such a system is designed to manage risk and can, however, only provide reasonable but not absolute assurance against material misstatement or loss.

The size of the group and the small number of employees necessarily involves the executive directors closely in the day-to-day running of the group's affairs. This has the advantage of the executive directors becoming closely involved with all transactions and risk assessments. Conversely, the board is aware that its size also means that the division of functions to provide normal internal control criteria is problematic. The board believes, however, that its close involvement with the day-to-day management of the group eliminates, as far as possible, the risks inherent in its small size.

## Corporate Governance continued

Key features of the system of internal control include:

- strategic planning – the board considers the group's position in respect of its marketplace and likely trends in that marketplace which will necessitate a change or adjustment to that position;
- investment appraisal and monitoring – all capital projects, contracts, business and property holdings and acquisitions are reviewed in detail and approved by the chief executive or, if of a significant size, by the whole board; and
- financial monitoring – cash flow and capital expenditure are closely monitored and key financial information is reviewed by the board on a regular basis.

The board considers that there is an ongoing process for identifying, evaluating and managing the significant risks facing the group that has been in place during the year, which is regularly reviewed and accords with the Turnbull guidance.

### Internal financial control

Financial controls have been established so as to provide safeguards against unauthorised use or disposition of the assets, to maintain proper accounting records and to provide reliable financial information for internal use.

Key financial controls include:

- the maintenance of proper records;
- a schedule of matters reserved for the approval of the board;
- evaluation, approval procedures and risk assessment for acquisitions and disposals and for major capital expenditure;
- regular reporting and monitoring of development projects; and
- close involvement of the chief executive in the day-to-day operational matters of the group.

The directors consider the size of the group and the close involvement of executive directors in the day-to-day operations makes the maintenance of an internal audit function unnecessary. The directors will continue to monitor this situation.

### Relations with shareholders

Presentations are given to institutional investors by the chairman when requested, normally following the publication of the half year and full year results, when interim and annual reports are delivered to all shareholders. The results of meetings with investors, media and analysts are discussed with board members to assist them in understanding the views of investors and others. All directors attend the Annual General Meeting at which they have the opportunity to meet with shareholders.

### Going concern

The directors have followed the guidance issued in making their statement on going concern.

After making enquiries the directors have a reasonable expectation that the company and the group have adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Registered office:  
3 Assembly Square  
Britannia Quay  
Cardiff Bay  
CF10 4AX

By order of the board  
**David A Whitaker FCA**  
Secretary  
21 November 2012

# Statement of Directors' Responsibilities in respect of the Annual Report and Accounts

The directors are responsible for preparing the Annual Report and the group and parent company financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare group and parent company financial statements for each financial year. Under that law they are required to prepare the group financial statements in accordance with IFRSs as adopted by the EU and applicable law and have elected to prepare the parent company financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and parent company and of their profit or loss for that period. In preparing each of the group and parent company financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- for the group financial statements, state whether they have been prepared in accordance with IFRSs as adopted by the EU;
- for the parent company financial statements, state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the parent company financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group and the parent company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the parent company's transactions and disclose with reasonable accuracy at any time the financial position of the parent company and enable them to ensure that its financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the group and to prevent and detect fraud and other irregularities.

Under applicable law and regulations, the directors are also responsible for preparing a Directors' Report, Directors' Remuneration Report and Corporate Governance Statement that complies with that law and those regulations.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## Responsibility statement

The directors confirm that to the best of their knowledge:

- the financial statements, prepared in accordance with the applicable set of accounting standards, give a true and fair view of the assets, liabilities and financial position and profit or loss of the company and the undertakings included in the consolidation taken as a whole; and
- the directors' report includes a fair view of the development and performance of the business and the position of the company and the undertakings included in the consolidation taken as a whole, together with a description of the principal risks and uncertainties that they face.

**J Richard Wollenberg**

Chairman

21 November 2012

**David A Whitaker FCA**

Finance director

## Remuneration Report

### Composition of the remuneration committee

Nigel D Jamieson

independent non-executive director,  
chairman of the committee

David A Whitaker

executive director

J Richard Wollenberg

executive director

Remuneration policy is a matter for the board as a whole. The remuneration committee works within the agreed policy to set individual remuneration levels, although the executive directors do not participate in decisions regarding their own remuneration. The members of the remuneration committee have access to professional advice at the company's expense, if necessary, in order to carry out their duties. No such advice was sought during the year. All members served throughout the year.

### Compliance

In setting the company's remuneration policy for directors, the remuneration committee has given full consideration to the best practice provisions annexed to The Financial Services Authority Listing Rules and the report has been prepared in accordance with Chapter 6 of the Companies Act 2006 and the Directors' Remuneration Report Regulations 2002.

### Remuneration policies

The remuneration policy is designed to attract, retain and motivate executive directors and senior management of a high calibre with a view to encouraging commitment to the development of the group and for long term enhancement of shareholder value. Remuneration packages take into account individual performance and the remuneration for similar jobs in other comparable companies where such companies can be identified. The committee believes that share ownership by executive directors and senior staff strengthens the link between their personal interests and those of shareholders.

The main components of executive directors' remuneration are:

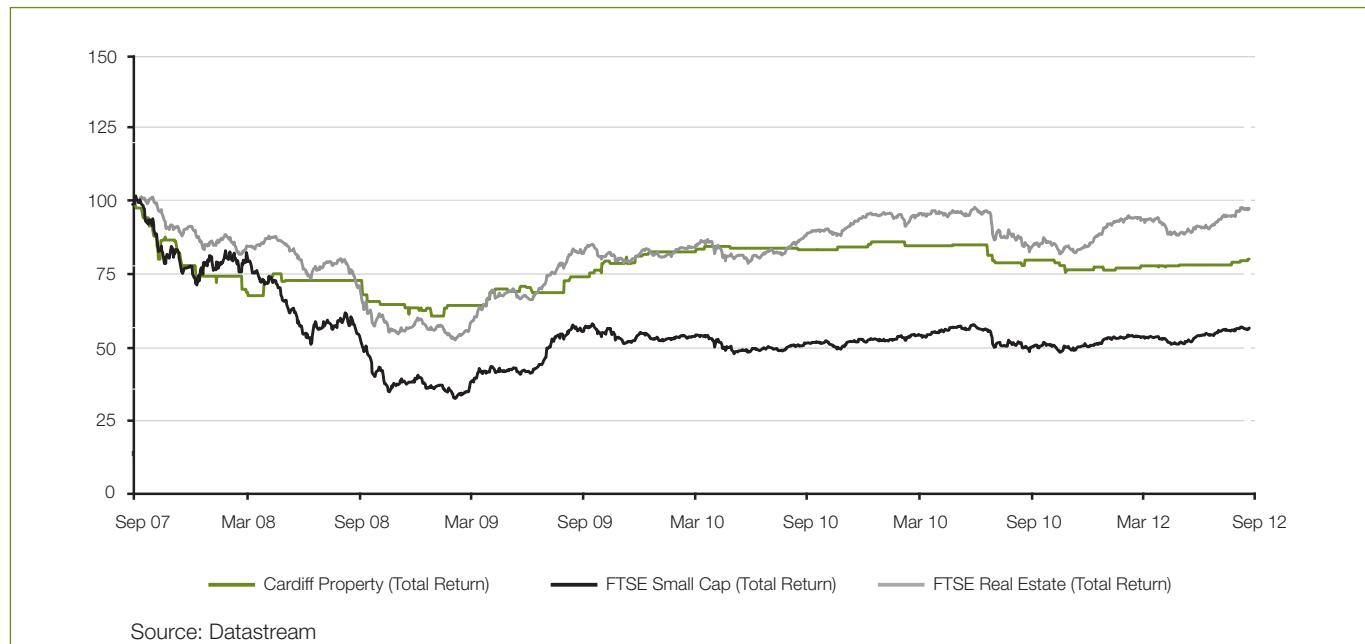
- basic salary/fee — reviewed annually;
- annual performance bonus — members of staff (excluding directors) are eligible to participate in the company's discretionary bonus scheme. Mr Wollenberg is eligible to receive a sum equal to 2.5 times the percentage increase in net asset value per share based upon current salary up to a maximum of 50% of that salary. Mr Whitaker is eligible to receive a sum equal to the percentage increase in net asset value per share based upon the current fee charged to the company up to a maximum of 50% of that fee;
- taxable benefits — provision of health care for Mr Wollenberg;
- pension benefits — the company has no formal pension scheme. Annual contributions are made to Mr Wollenberg's personal pension scheme currently at the rate of 20% (2011: 20%) of salary and bonuses; and
- share options — grants under the company's approved share option scheme (approved by shareholders in general meeting) are set so that the aggregate option exercise price for each recipient may not be greater than 4 times annual salary and such grants are phased. Grants under the unapproved share option scheme (approved by shareholders in general meeting) are made by the remuneration committee upon the achievement of specified performance criteria.

The criteria applicable to both schemes were chosen as being those most likely to provide enhanced shareholder value from the performance of executives. They are:

- on grant of an option, an increase in the average of the previous three years earnings per share of at least 3% more than the corresponding increase in the Retail Price Index over the same period; and
- on exercise of an option, an increase in the average of the previous three years net asset value per share of at least 3% more than the corresponding increase in the FT Real Estate Index over the same period.

It is intended that these policies will be continued for the next year and subsequent years.

A graph showing the company's total shareholder return relative to the FTSE Real Estate and FTSE Small Cap Indices is reproduced below. Total shareholder return is calculated to show the theoretical growth in the value of a shareholding over a specified period, assuming that dividends are reinvested to purchase additional shares. Company performance graphs are contained in the Chairman's Statement on page 4.



## Service contracts

Mr Wollenberg has a service contract for a three-year rolling term. In the opinion of the committee the notice period is necessary in order to secure Mr Wollenberg's services at the current terms of his employment.

Mr Whitaker's services are provided by Netpage Communications Limited, a company controlled by him, with whom the company has a service contract which can be terminated by either party upon giving three months' notice in writing.

## Remuneration of non-executive director

The remuneration of the non-executive director is decided by the board based upon comparable market levels. The non-executive director is not eligible for any other benefits. His services can be terminated by either party upon giving three months' notice in writing.

## Directors' remuneration and director's options subject to audit

Particulars of directors' remuneration, including pensions and director's options which, under the Companies Act 2006 are required to be audited, are given in note 7 to the financial statements on page 25 and in the report of the directors on page 9.

## External appointments

Executive directors are allowed to accept external appointments with the consent of the board, as long as these are not likely to lead to conflicts of interest. Executive directors are allowed to retain the fees paid.

The remuneration report was approved by the board on 21 November 2012 and signed on its behalf by:

**Nigel D Jamieson BSc, FCSI**  
Chairman of The Remuneration Committee

# Independent Auditor's Report



KPMG Audit Plc  
Chartered Accountants  
3 Assembly Square  
Britannia Quay  
Cardiff Bay  
CF10 4AX  
United Kingdom

## Independent auditor's report to the members of The Cardiff Property Public Limited Company

We have audited the financial statements of The Cardiff Property Public Limited Company for the year ended 30 September 2012 set out on pages 17 to 41. The financial reporting framework that has been applied in the preparation of the group financial statements is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the EU. The financial reporting framework that has been applied in the preparation of the parent company financial statements is applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on page 13, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit, and to express an opinion on, the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

## Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

## Opinion on financial statements

In our opinion:

- the financial statements give a true and fair view of the state of the group's and of the parent company's affairs as at 30 September 2012 and of the group's profit for the year then ended;
- the group financial statements have been properly prepared in accordance with IFRSs as adopted by the EU;
- the parent company financial statements have been properly prepared in accordance with UK Generally Accepted Accounting Practice; and

- the financial statements have been prepared in accordance with the requirements of the Companies Act 2006; and, as regards the group financial statements, Article 4 of the IAS Regulation.

## Opinion on other matters prescribed by the Companies Act 2006

In our opinion:

- the part of the Directors' Remuneration Report to be audited has been properly prepared in accordance with the Companies Act 2006;
- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the information given in the Corporate Governance Statement set out on pages 11 to 12 with respect to internal control and risk management systems in relation to financial reporting processes and about the capital structure is consistent with the group financial statements.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following:

Under the Companies Act 2006 we are required to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements and the part of the Directors' Remuneration Report to be audited are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- a Corporate Governance Statement has not been prepared.

Under the Listing Rules we are required to review:

- the directors' statement, set out on page 12, in relation to going concern;
- the part of the Corporate Governance Statement relating to the company's compliance with the nine provisions of the UK Corporate Governance Code specified for our review; and
- certain elements of the report to shareholders by the board on directors' remuneration.

### V Stevens

Senior Statutory Auditor  
for and on behalf of KPMG Audit Plc  
Statutory Auditor  
Chartered Accountants  
21 November 2012

# Consolidated Income Statement

for the year ended 30 September 2012

	Notes	2012 £'000	2011 £'000
<b>Revenue</b>	3	<b>523</b>	546
Cost of sales		(82)	(94)
<b>Gross profit</b>		<b>441</b>	452
Administrative expenses		(419)	(416)
Other operating income		<b>264</b>	263
<b>Operating profit before gains/(losses) on investment properties and other investments</b>	4	<b>286</b>	299
Profit on sale of other investments		<b>27</b>	—
(Deficit)/surplus on revaluation of investment properties	11	(22)	7
Deficit on revaluation of other properties		—	(7)
<b>Operating profit</b>		<b>291</b>	299
Financial income	5	<b>111</b>	106
Share of results of jointly controlled entity	13	<b>33</b>	383
<b>Profit before taxation</b>	3–7	<b>435</b>	788
Taxation	8	(85)	(115)
<b>Profit for the financial year attributable to equity holders</b>	23	<b>350</b>	673
<b>Earnings per share on profit for the financial year – pence</b>			
Basic	9	<b>26.5</b>	50.3
Diluted	9	<b>26.5</b>	50.3
<b>Dividends</b>			
Final 2011 paid 9.0p (2010: 9.0p)		<b>121</b>	121
Interim 2012 paid 3.3p (2011: 3.3p)		<b>44</b>	44
		<b>165</b>	165
Final 2012 proposed 9.0p (2011: 9.0p)		<b>119</b>	121

These results relate entirely to continuing activities in both years. There were no acquisitions or disposals of business during either year. The notes on pages 21 to 35 form part of these financial statements.

## Consolidated Balance Sheet

at 30 September 2012

	Notes	2012 £'000	2012 £'000	2011 £'000	2011 £'000
<b>Non-current assets</b>					
Freehold investment properties	11		<b>3,980</b>		4,002
Investment in jointly controlled entity	13		<b>6,220</b>		6,187
Property, plant and equipment	12		<b>184</b>		186
Other financial assets	13		<b>458</b>		321
Deferred tax asset	17		<b>4</b>		4
			<b>10,846</b>		10,700
<b>Current assets</b>					
Stock and work in progress	14	<b>668</b>		668	
Trade and other receivables	15	<b>2,189</b>		2,200	
Cash and cash equivalents		<b>2,808</b>		2,753	
			<b>5,665</b>		5,621
<b>Total assets</b>			<b>16,511</b>		16,321
<b>Current liabilities</b>					
Corporation tax		<b>(98)</b>		(107)	
Trade and other payables	16	<b>(409)</b>		(424)	
			<b>(507)</b>		(531)
<b>Non-current liabilities</b>					
Deferred tax liability	17	<b>(64)</b>		(68)	
<b>Total liabilities</b>			<b>(571)</b>		(599)
<b>Net assets</b>			<b>15,940</b>		15,722
<b>Equity</b>					
Called up share capital	19		<b>264</b>		268
Share premium account	20		<b>5,076</b>		5,076
Other reserves	21		<b>2,640</b>		2,486
Investment property revaluation reserve	22		<b>(1,158)</b>		(834)
Retained earnings	23		<b>9,118</b>		8,726
<b>Shareholders' funds attributable to equity holders</b>			<b>15,940</b>		15,722
<b>Net assets per share</b>	10		<b>1,205p</b>		1,174p

These financial statements were approved by the board of directors on 21 November 2012 and were signed on its behalf by:

### J Richard Wollenberg

Director

Company Registered Number – 22705

# Consolidated Cash Flow Statement

for the year ended 30 September 2012

	2012 £'000	2011 £'000
<b>Cash flows from operating activities</b>		
Profit for the year	350	673
<i>Adjustments for:</i>		
Depreciation	2	2
Financial income	(111)	(106)
Share of profit of jointly controlled entity	(33)	(383)
Profit on sale of other investments	(27)	—
Deficit/(surplus) on revaluation of investment properties	22	(7)
Deficit on revaluation of other properties	—	7
Taxation	85	115
<b>Cash flows from operations before changes in working capital</b>	<b>288</b>	301
Decrease in trade and other receivables	11	602
(Decrease)/increase in trade and other payables	(15)	9
<b>Cash generated from operations</b>	<b>284</b>	912
Tax paid	(98)	(188)
<b>Net cash flows from operating activities</b>	<b>186</b>	724
<b>Cash flows from investing activities</b>		
Interest received	111	106
Proceeds on disposal of investments and property, plant and equipment	40	—
<b>Net cash flows from investing activities</b>	<b>151</b>	106
<b>Cash flows from financing activities</b>		
Purchase of own shares	(117)	—
Dividends paid	(165)	(165)
<b>Net cash flows from financing activities</b>	<b>(282)</b>	(165)
<b>Net increase in cash and cash equivalents</b>	<b>55</b>	665
Cash and cash equivalents at beginning of year	2,753	2,088
<b>Cash and cash equivalents at end of year</b>	<b>2,808</b>	2,753

## Other Primary Statements

for the year ended 30 September 2012

### Consolidated statement of comprehensive income and expense

	Notes	2012 £'000	2011 £'000
<b>Profit for the financial year</b>		<b>350</b>	673
<b>Other items recognised directly in equity</b>			
Net change in fair value of available for sale financial assets	13	<b>150</b>	101
<b>Total comprehensive income and expense for the year attributable to the equity holders of the parent company</b>		<b>500</b>	774

### Consolidated statement of changes in equity

	Notes	Share capital £'000	Share premium account £'000	Investment property revaluation		Retained earnings £'000	Total equity £'000
				Other reserves £'000	reserve £'000		
<b>At 1 October 2010</b>		268	5,076	2,385	(740)	8,124	<b>15,113</b>
Profit for the year		—	—	—	—	673	<b>673</b>
Other comprehensive income		—	—	101	—	—	<b>101</b>
<i>Transactions with equity holders</i>							
Dividends		—	—	—	—	(165)	<b>(165)</b>
Total transactions with equity holders		—	—	—	—	(165)	<b>(165)</b>
Transfer on revaluation of investment properties		—	—	—	8	(8)	—
Realisation of revaluation reserve		—	—	—	(114)	114	—
Reclassification		—	—	—	12	(12)	—
<b>At 30 September 2011</b>		268	5,076	2,486	(834)	8,726	<b>15,722</b>
Profit for the year		—	—	—	—	350	<b>350</b>
Other comprehensive income	21	—	—	150	—	—	<b>150</b>
<i>Transactions with equity holders</i>							
Dividends		—	—	—	—	(165)	<b>(165)</b>
Purchase of own shares	19	(4)	—	4	—	(117)	<b>(117)</b>
Total transactions with equity holders		(4)	—	4	—	(282)	<b>(282)</b>
Transfer on revaluation of investment properties	22	—	—	—	(324)	324	—
<b>At 30 September 2012</b>		264	5,076	2,640	(1,158)	9,118	<b>15,940</b>

# Notes to the Financial Statements

## 1 International Financial Reporting Standards

The consolidated results for the year ended 30 September 2012 and 2011 are prepared by the group under applicable International Financial Reporting Standards adopted by the EU ("adopted IFRS") and those parts of the Companies Act 2006 applicable to companies reporting under IFRS and have been incorporated into the principal accounting policies as set out in note 2.

The company has elected to prepare its parent company financial statements in accordance with UK GAAP and these are presented on pages 36 to 41.

## 2 Accounting policies

### Basis of preparation

The following principal accounting policies have been applied in dealing with items which are considered material in relation to the group's financial statements. The financial statements have been prepared on the historical cost basis except that the following assets and liabilities are stated at their fair value: financial instruments classified as available for sale; investment properties; and own use freehold property. These accounting policies have been applied consistently across the group for the purposes of these consolidated financial statements.

### Going concern

The financial statements have been prepared on a going concern basis, which assumes that the group will continue to meet its liabilities as they fall due. The group's activities, together with the factors likely to affect its future development, performance and position are set out in the Chairman's Statement and Property Review on pages 3 to 5. The financial position of the group, its property portfolio under management, asset base, liquidity and key performance indicators are described in the Financial Review on pages 6 to 7.

In addition, note 19 includes the group's objectives, policies and processes for managing its capital and note 27, its financial risk management objectives and details of its exposures to credit risk, liquidity risk and market risk.

The group has sufficient financial resources to enable it to continue to trade and to complete the current maintenance and development programme. As a consequence, the directors believe that the group is well placed to manage its business risks successfully despite the current uncertain economic outlook.

After making enquiries, the directors have a reasonable expectation that the company and the group have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

### Basis of consolidation

The group's financial statements consolidate those of the company and its subsidiaries and equity account for the interest in the jointly controlled entity. Subsidiary companies are those entities under the control of the company, where control means the power to govern the financial and operating policies of the entity so as to obtain benefit from its activities. The results of subsidiary undertakings acquired or disposed of in the year are included in the consolidated income statement from the date control is obtained or up to the date when control is lost. Intra-group transactions are eliminated on consolidation.

Jointly controlled entities are those in whose activities the group has joint control, established by contractual agreement and requiring unanimous consent for strategic financial and operating decisions. The group's investment in the jointly controlled entity is accounted for using the equity method, hence the group's share of the gains and losses of the jointly controlled entity is included in the consolidated income statement and its interest in the net assets is included in investments in the consolidated balance sheet.

### Use of estimates and judgement

The preparation of financial statements in conformity with IFRS requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expense. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised and in any future periods affected. The key areas in which estimates have been used and the assumptions applied are in valuing investment properties and properties in the jointly controlled entity (see note below), in valuing available for sale assets, in classifying properties and in the calculating of provisions (see note 17).

### Investment properties

Investment properties are properties which are held either to earn rental income or for capital appreciation or both. Investment properties are initially recognised at cost, including related transaction costs and annually revalued at fair value, with any change therein recognised in the income statement, and transferred to the investment property revaluation reserve in the balance sheet. An external, independent valuer, having an appropriate recognised professional qualification and recent experience in the location and category of property being valued, values the company portfolio each year. The directors of the jointly controlled entity value its portfolio each year. All valuations take into account yields on similar properties in the area, vacant space and covenant strength.

## Notes to the Financial Statements continued

### 2 Accounting policies continued

Design, construction and management expenses together with interest incurred in respect of investment properties in the course of initial development are capitalised until the building is effectively completed and available for letting along with the costs directly attributable to the initial letting of newly developed properties. Thereafter they are charged to the income statement. Whilst under development such properties are classified either as inventory if being developed with a view to sale and are recorded at cost, or retained within investment properties and revalued at the year end and surpluses or deficits are recognised in equity.

Proceeds from the sale of investment properties are not included in revenue, but in profit or loss on sale of investment property. The profit or loss on disposal is calculated with reference to the carrying amount in the balance sheet. Purchases and sales of investment properties are accounted for when exchanged contracts become unconditional.

#### Property, plant and equipment and depreciation

Property is stated at fair value on the same basis as investment properties described above. Any surplus arising on the revaluation is recognised in other comprehensive income except to the extent that it reverses a previous revaluation deficit on the same asset recognised in profit and loss. Any deficit on revaluation is recognised in profit and loss except to the extent that it reverses a previous revaluation surplus on the same asset. Plant and equipment are stated at cost less accumulated depreciation and impairment losses.

Provision is made for depreciation so as to write off their cost on a straight line basis over their expected useful lives as follows:

- property — 50 years
- motor vehicles — 4 years
- fixtures, fittings and equipment — 4 years

#### Impairment

The carrying amounts of the group's assets, other than investment properties, own use freehold property and financial assets designated as available for sale which are measured at fair value, are reviewed at each balance sheet date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated and an impairment loss recognised where the recoverable amount is less than the carrying value of the asset. Any impairment losses are recognised in the income statement.

#### Capitalisation of borrowing costs

Net borrowing costs in respect of capital expenditure on acquisition, development or refurbishment of qualifying assets are capitalised. Interest is capitalised using the group's weighted average cost of borrowing from the commencement of development work until the date of practical completion. The capitalisation is suspended if there are prolonged periods when development activity is interrupted. All other borrowing costs are recognised in the Income statement in the period in which they are incurred.

#### Stocks and work in progress

Stocks, being properties under development intended for ultimate resale and properties held for sale, are stated at the lower of cost, including attributable overheads, and net realisable value.

#### Revenue

Revenue consists of rental income, earned under operating leases granted, from properties held for investment purposes, together with the proceeds from the sale of development properties. Sales of development property are recognised on the date of unconditional exchange of contracts or, if conditional, on the date that the conditions have been satisfied. Rental income is recognised in the income statement on a straight-line basis over the total lease period. Payments due on early terminations of lease agreements are recognised in the income statement within revenue. Lease incentives are recognised as an integral part of the net consideration for the use of the property and amortised on a straight-line basis over the term of the lease, or the period to the first tenant break if shorter.

#### Financial assets

Investments in equity securities are classified as assets available for sale and are stated at fair value with any resultant gain or loss being recognised in other comprehensive income. When these investments are derecognised the cumulative gain or loss previously recognised in equity is recognised in the income statement.

#### Trade and other receivables

Trade and other receivables are stated at amortised cost less impairment.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash balances and call deposits. Bank overdrafts, that are repayable on demand and form an integral part of the group's cash management, are included as a component of cash and cash equivalents for the purpose only of the statement of cash flows.

#### Equity

Equity comprises issued share capital, share premium, other reserves, investment property revaluation reserve and retained earnings.

## 2 Accounting policies continued

### Share based payments

The share option programme allows group employees to acquire shares of the parent company; these awards are granted by the parent. The fair value of options granted is recognised as an employee expense on a straight-line basis over the vesting period with a corresponding increase in equity. The fair value is measured at the date of grant and spread over the period during which the employees become unconditionally entitled to the options using an option valuation model, taking into account the terms and conditions upon which options were granted and is dependent on factors such as exercise price, expected volatility, option price and risk free interest rate. The amount recognised as an expense is adjusted to reflect the actual number of share options that vest except where forfeiture is due only to share prices not achieving the threshold for vesting.

### Dividends

Interim dividends are recorded in the financial statements when they are paid. Final dividends are recognised as a liability in the period in which they are approved by the company's shareholders.

### Provisions

A provision is recognised in the balance sheet when: the group has a present legal or constructive obligation as a result of a past event; it is probable that an outflow of economic benefit will be required to settle the obligation; and the outflow can be estimated reliably. If the effect is material, provisions are determined by discounting the expected future cash flows at a pre tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

### Taxation

Tax on the profit or loss for the year comprises current and deferred tax. Tax is recognised in the income statement except to the extent that it relates to items recognised directly in equity, in which case it is recognised in the consolidated statement of comprehensive income and expense.

Current tax is expected tax payable on the taxable income for the year, using tax rates enacted or substantively enacted at the balance sheet date and any adjustment to tax payable in respect of previous years.

Deferred tax is provided on temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and the amounts used for taxation purposes. The following temporary differences are not provided for: the initial recognition of goodwill; the initial recognition of assets or liabilities that affect neither accounting nor taxable profit other than in a business combination; and differences relating to investments in subsidiaries to the extent that they will probably not reverse in the foreseeable future. The amount of deferred tax provided is based on the expected manner of realisation or settlement of the carrying amount of assets and liabilities, using tax rates enacted or substantively enacted at the balance sheet date.

A deferred tax asset is recognised only to the extent that it is probable that future taxable profits will be available against which the asset can be utilised.

### IFRS

The following accounting standards and interpretations, issued by the IASB and endorsed by the EU or International Financial Reporting Interpretations Committee (IFRIC), are effective for the first time in the current financial year and have been adopted by the group with no significant impact on the consolidated results or financial position:

- IAS 24 (Revised) — Related Party Disclosures
- Amendments to IFRIC 14 — Prepayments of a Minimum Funding Requirement
- Improvements to IFRSs (2010)
- Amendments to IFRS 1 — Severe Hyperinflation and Removal of Fixed Dates for First-Time Adopters
- Amendments to IFRS 7 — Transfers of Financial Assets Disclosures

The following IFRSs have been endorsed by the EU but are not yet effective and have not been early adopted:

- Amendments to IAS 12 — Deferred Tax Recovery of Underlying Assets — effective 1 January 2012
- Amendments to IAS 1 — Presentation of Other Comprehensive Income — effective 1 July 2012

The following IFRSs have been issued by the IASB but are yet to be endorsed by the EU:

- Amendments to IFRS 1 — Government Loans — effective 1 January 2013
- Amendments to IFRS 7 — Disclosures: Offsetting Financial Assets and Financial Liabilities — effective 1 January 2013
- IFRS 10 Consolidated Financial Statements — effective 1 January 2013
- IFRS 11 Joint Arrangements — effective 1 January 2013
- IFRS 12 Disclosure of Interests in Other Entities — effective 1 January 2013
- IFRS 13 Fair Value Measurement — effective 1 January 2013
- IAS 19 (Amendment) Defined Benefit Plans — effective 1 January 2013
- IAS 27 Separate Financial Statements — effective 1 January 2013
- IAS 28 Investments in Associates and Joint Ventures — effective 1 January 2013
- IFRIC 20 Stripping Costs in the Production Phase of a Surface Mine — effective 1 January 2013
- Annual Improvements to IFRS 2009-2011 Cycle — effective 1 January 2013
- Amendment to IAS 32 — Offsetting Financial Assets and Financial Liabilities — effective 1 January 2014
- IFRS 9 Financial Instruments — effective 1 January 2015

None of these standards and interpretations, when applied, are expected to have a material impact upon the consolidated results or financial position of the group, other than in relation to disclosures or presentation.

## Notes to the Financial Statements continued

### 3 Segmental analysis

The group manages its operations in two segments, being property and other investment and property development. The results of these segments are regularly reviewed by the board as a basis for the allocation of resources, in conjunction with individual site investment appraisals, and to assess their performance. Information regarding the results and net operating assets for each reportable segment are set out below:

	<b>2012</b> £'000	2011 £'000
<b>Revenue (wholly in the United Kingdom):</b>		
Property and other investment being gross rents receivable	523	546
Property development being sales of development properties	—	—
	<b>523</b>	546
<b>Profit before taxation:</b>		
Property and other investment	199	442
Property development	236	346
	<b>435</b>	788
<b>Net operating assets:</b>		
Assets		
Property and other investment	15,713	15,621
Property development	3,761	3,556
Eliminations	(2,963)	(2,856)
Total assets	<b>16,511</b>	16,321
Liabilities		
Property and other investment	3,260	3,198
Property development	274	257
Eliminations	(2,963)	(2,856)
Total liabilities	<b>571</b>	599
Net operating assets	<b>15,940</b>	15,722

Of the group's share of the profit in its jointly controlled entity of £33,000 (2011: £383,000), a loss of £23,000 (2011: profit £209,000) relates to property development and a profit of £56,000 (2011: £174,000) relates to property investment. The interest income of £2,000 (2011: £106,000) relates entirely to property investment. Of the income tax expense of £56,000 (2011: £115,000), £55,000 (2011: £49,000) relates to property investment and £1,000 (2011: £66,000) to property development. Due to the reportable segments being accounted for in separate legal entities it is possible to directly allocate the group results and net assets to the reportable segments.

### 4 Operating profit before gains/(losses) on investment properties and other investments

	<b>2012</b> £'000	2011 £'000
Included are the following expenses/(income):		
Auditor's remuneration:		
Fees payable to the company's auditor for the audit of the annual accounts	23	23
Audit of subsidiary undertakings pursuant to legislation	3	3
Tax services	6	6
Other services	4	6
Depreciation of plant and equipment	2	2
Management charges receivable	(261)	(257)

### 5 Financial income

	<b>2012</b> £'000	2011 £'000
Bank and other interest receivable	<b>111</b>	106

## 6 Employees

The average number of persons employed by the group and the company (including executive directors) during the year was:

	Number of employees	
	2012	2011
Management	3	3
Administration	2	2
	5	5

The aggregate payroll costs of these persons were as follows:

	2012		2011
	£'000	£'000	£'000
Wages and salaries	276	270	
Social security costs	24	21	
Other pension costs	24	24	
	324	315	

Other pension costs represents amounts paid by the group to a personal pension plan in respect of a director.

## 7 Emoluments of directors

The emoluments of the directors were as follows:

	Salary/fee £	Benefits £	Total		Pension contributions 2012 £	2011 £
			2012 £	2011 £		
<b>As executives</b>						
J R Wollenberg	117,576	12,544	130,120	128,282	23,515	23,515
D A Whitaker	39,648	—	39,648	39,450	—	—
	157,224	12,544	169,768	167,732	23,515	23,515
<b>As non-executive</b>						
N D Jamieson	12,000	—	12,000	12,000	—	—
	169,224	12,544	181,768	179,732	23,515	23,515

The information above is in respect of the company. In addition Mr Wollenberg received consultancy fees of £50,000 (2011: £50,000) from our jointly controlled entity, Campmoss Property Company Limited. Details of the company's policy on directors' remuneration is contained within the remuneration report on pages 14 to 15. Amounts in respect of emoluments for Mr Whitaker are paid to Netpage Communications Limited, a company which he controls.

## 8 Taxation

	2012		2011
	£'000	£'000	£'000
<b>Current tax</b>			
UK corporation tax on the result for the year	98	107	
Adjustments in respect of prior periods	(9)	(6)	
Total current tax	89	101	
<b>Deferred tax</b>			
Origination and reversal of temporary differences	(4)	—	
Adjustments in respect of prior periods	—	14	
Total deferred tax	(4)	14	
<b>Taxation</b>			
	85	115	

## Notes to the Financial Statements continued

### 8 Taxation continued

#### Factors affecting the tax charge for the year

The tax charge for the year is lower (2011: lower) than the standard rate of corporation tax in the UK of 25% (2011: 28%). The differences are explained below:

	<b>2012</b> £'000	2011 £'000
<b>Tax reconciliation</b>		
Profit before taxation	<b>435</b>	788
Profit before taxation multiplied by standard rate of corporation tax in the UK of 25% (2011: 28%)	<b>108</b>	220
<i>Effects of:</i>		
Jointly controlled entity	(8)	(101)
Effect of different tax rates	(6)	(12)
Adjustments in respect of prior periods	(9)	8
<b>Taxation</b>	<b>85</b>	115

On 21 March 2012 the Chancellor announced the reduction in the corporation tax rate from 26% to 24% with effect from 1 April 2012. This change reduced the corporation tax rate to 25% for the year to 30 September 2012. In addition, the Chancellor announced a reduction in the corporation tax rate by 1% per annum to 22% by 1 April 2014. However, only the reduction to 23% from 1 April 2013 had been enacted by 30 September 2012 and therefore has been used in the calculation of the deferred taxes (see note 17). The overall effect of the additional reduction from 23% to 22%, if applied to the deferred tax balance at 30 September 2012, would be to further reduce the net deferred tax liability by £3,000.

### 9 Earnings per share

Earnings per share has been calculated in accordance with IAS 33 — Earnings Per Share using the profit after tax for the financial year of £350,000 (2011: £673,000) and the weighted average number of shares as follows:

	<b>Weighted average number of shares</b>	
	<b>2012</b>	2011
Basic	<b>1,322,862</b>	1,339,007
Adjustment to basic for bonus element of shares to be issued on exercise of options	—	—
Diluted basis	<b>1,322,862</b>	1,339,007

### 10 Net assets per share

	<b>2012</b> Pence per share	2011 Pence per Share
Based on shares in issue at 30 September 2012 of 1,322,287 (2011: 1,339,007)	<b>1,205</b>	1,174

## 11 Freehold investment properties

	2012 £'000	2011 £'000
<b>Group and company</b>		
At beginning of year	4,002	3,995
(Deficit)/surplus on revaluation in year	(22)	7
<b>At end of year</b>	<b>3,980</b>	4,002

The company's freehold commercial investment properties have been valued by external valuers, Cushman & Wakefield LLP, and its residential property by Nevin & Wright as at 30 September 2012. These external valuations have been prepared as Regulated Purpose Valuations in accordance with the Practice Statements contained in the RICS Appraisal and Valuation Standards published by the Royal Institution of Chartered Surveyors in May 2003 (as amended). The bases of valuation were Market Value and Existing Use Value, as appropriate. The aggregate values attributed to these investment properties are as follows:

	30 September 2012 £'000
Cushman & Wakefield LLP	3,720
Nevin & Wright	260
	<b>3,980</b>

The historical cost of the investment properties was:

	30 September 2012 £'000
<b>Group and company</b>	
<b>At 30 September 2012</b>	<b>3,719</b>
At 30 September 2011	3,719

The cumulative amount of interest capitalised at 30 September 2012 was £90,000 (2011: £90,000).

## 12 Property, plant and equipment

	Own use freehold property £'000	Fixtures, fittings and equipment £'000	Motor vehicles £'000	Total £'000
<b>Cost or valuation</b>				
At 30 September 2010	190	64	6	260
Revaluation	(7)	—	—	(7)
<b>At 30 September 2011 and 2012</b>	<b>183</b>	<b>64</b>	<b>6</b>	<b>253</b>
<b>Depreciation</b>				
At 30 September 2010	—	61	4	65
Charge for year	—	1	1	2
At 30 September 2011	—	62	5	67
Charge for year	—	1	1	2
<b>At 30 September 2012</b>	<b>—</b>	<b>63</b>	<b>6</b>	<b>69</b>
<b>Net book value</b>				
<b>At 30 September 2012</b>	<b>183</b>	<b>1</b>	<b>—</b>	<b>184</b>
At 30 September 2011	183	2	1	186
At 30 September 2010	190	3	2	195

Own use freehold property was valued by Cushman & Wakefield LLP at market value as at 30 September 2012. The historic cost of the property is £202,000 (2011: £202,000).

## Notes to the Financial Statements continued

### 13 Investments

	Shares in jointly controlled entity £'000	Unlisted investments £'000	Listed investments £'000	Total £'000
At beginning of year	6,187	12	309	6,508
Disposals	—	(4)	(9)	(13)
Net change in fair value of available for sale financial assets	—	—	150	150
Share of profit of jointly controlled entity	33	—	—	33
<b>At end of year</b>	<b>6,220</b>	<b>8</b>	<b>450</b>	<b>6,678</b>

#### Listed investments

These include minority stakes in Tribal Group Plc, listed on The London Stock Exchange, ImmuPharma Plc and Galileo Resources plc, listed on AIM, and are designated as available for sale financial assets.

#### Jointly controlled entity

The group owns 47.62% (2011: 47.62%) of the total issued ordinary share capital of £1,050,000 of Campmoss Property Company Limited, incorporated in England and Wales.

The group's share of the results of Campmoss Property Company Limited and its subsidiary undertakings for the year ended 30 September 2012 has been incorporated in the consolidated financial statements. The following figures have been derived from the financial statements of Campmoss Property Company Limited and those of its subsidiary undertakings for the year ended 30 September 2012.

The group's share of the consolidated income, expenses, revaluations, tax and profit after tax was:

	2012 £'000	2011 £'000
Income	1,089	1,530
Expenses	(697)	(1,047)
Taxation on ordinary activities	(57)	(101)
Revaluation of investment properties	(302)	1
Profit after tax	33	383

### 13 Investments continued

The group's share of the consolidated net assets of Campmoss Property Company Limited and its subsidiary undertakings was:

	2012 £'000	2011 £'000
<b>Non-current assets</b>		
Investment properties	11,718	9,307
Deferred tax asset	—	4
	<b>11,718</b>	<b>9,311</b>
<b>Current assets</b>		
Stock and work in progress	2,157	2,157
Trade and other receivables	273	251
Cash and cash equivalents	421	386
	<b>2,851</b>	<b>2,794</b>
<b>Total assets</b>	<b>14,569</b>	12,105
<b>Current liabilities</b>		
Loans	(6,267)	(183)
Corporation tax	—	(132)
Trade and other payables	(1,098)	(1,743)
	<b>(7,365)</b>	<b>(2,058)</b>
<b>Non-current liabilities</b>		
Loans	(644)	(3,589)
Deferred tax liability	(340)	(271)
	<b>(984)</b>	<b>(3,860)</b>
<b>Total liabilities</b>	<b>(8,349)</b>	(5,918)
<b>Net assets</b>	<b>6,220</b>	6,187

Investment properties are included at fair value based on directors' valuations as at 30 September 2012.

Loans are secured on certain investment properties. Loans due after more than one year are repayable as follows:

	2012 £'000	2011 £'000
1–2 years	99	2,995
2–5 years	545	594
	<b>644</b>	<b>3,589</b>

Since the year end Campmoss has put into place a three year loan facility of £11.25m at 3% over 3 month Libor with Barclays Bank. This facility has been used to repay two loans falling due within the next financial year and a development loan in respect of its new care home development at Tanglewood Place, Worplesdon now completed and let.

### 14 Stock and work in progress

This comprises development properties held for sale.

## Notes to the Financial Statements continued

### 15 Trade and other receivables

	<b>2012</b> £'000	2011 £'000
Trade receivables	61	35
Amounts owed by jointly controlled entity	2,023	2,097
Other receivables	54	50
Prepayments and accrued income	51	18
	<b>2,189</b>	2,200

### 16 Trade and other payables

	<b>2012</b> £'000	2011 £'000
Rents received in advance	75	115
Trade creditors	13	9
Other taxes and social security	29	32
Other creditors	209	177
Accruals and deferred income	83	91
	<b>409</b>	424

### 17 Deferred taxation

	<b>2012</b> £'000	2011 £'000
At beginning of year	(64)	(50)
Credit/(charge) for the year in the income statement	4	(14)
<b>At end of year</b>	<b>(60)</b>	(64)

Provision has been made for deferred taxation as follows:

	<b>2012</b> £'000	2011 £'000
Difference between accumulated depreciation and amortisation and capital allowances	(64)	(68)
Other temporary differences	4	4
<b>Net deferred tax liability</b>	<b>(60)</b>	(64)
Disclosed as:		
Deferred tax asset	4	4
Deferred tax liability	(64)	(68)
<b>Net deferred tax liability</b>	<b>(60)</b>	(64)

The above deferred tax asset included within non-current assets in the group accounts relates to short term differences and is not anticipated to be recoverable within the next 12 months.

A deferred tax asset of £68,000 (2011: £58,000) in respect of the net deficits on property revaluations has not been recognised due to uncertainty regarding its recoverability.

## 18 Share based payments

The fair values of services received in return for share options granted are measured by reference to the fair value of share options granted. The estimate of the fair value of the option, which is spread over the vesting period, is measured based on a Black–Scholes model (with the contractual life of the option and expectations of early exercise built into the model). The option vests after a period of 3 years and in addition, the average of the previous 3 years net asset value per share must exceed the corresponding increase in the FT Real Estate Index over the same period, by at least 3%.

The terms and conditions of outstanding share options granted in previous years are as follows:

Date granted	Amount paid	No. of ordinary shares	Option price per share	Exercisable between
8 December 2006	£1	500	1,105p	2009–2016

The principal assumptions used in assessing the fair value of the above options are as follows:

- share price — 1,105p;
- exercise price — 1,105p;
- option life — 10 years;
- expected dividends — 1.4%; and
- risk free interest rate — 4.3%.

No options were exercised during the year and none were granted.

## 19 Share capital

	2012 £'000	2011 £'000
<b>Authorised</b>		
4,500,000 (2011: 4,500,000) ordinary shares of 20 pence each	900	900
<b>Allotted, called up and fully paid</b>		
At 30 September 2011 — 1,339,007 (2010: 1,339,007) ordinary shares of 20 pence each	268	268
Cancelled during the year — 16,720 (2011: nil) ordinary shares of 20 pence each	(4)	—
At 30 September 2012 — 1,322,287 (2011: 1,339,007) ordinary shares of 20 pence each	264	268

At 30 September 2012 there were outstanding the following options for senior executives and employees to purchase ordinary shares of 20 pence each:

Date granted	Amount paid	No. of ordinary shares	Option price per share	Exercisable between
8 December 2006	£1	500	1,105p	2009–2016

The total number of ordinary shares under option is 500 (2011: 500).

### Capital management

The board's objectives when managing capital are to maintain a balance between providing shareholders with an adequate return by means of a progressive dividend policy whilst ensuring the security of the group supported by a sound capital structure. In order to maintain the optimal capital structure, the group may adjust its dividend policy, issue new shares or return capital to shareholders.

## 20 Share premium account

Group and company	£'000
At beginning and end of year	5,076

## Notes to the Financial Statements continued

### 21 Other reserves

	Available for sale reserve £'000	Capital redemption reserve £'000	Capital reserve £'000	Merger reserve £'000	Total £'000
At beginning of year	101	486	30	1,869	2,486
Net change in fair value	150	—	—	—	150
Nominal value of own shares purchased	—	4	—	—	4
<b>At end of year</b>	<b>251</b>	<b>490</b>	<b>30</b>	<b>1,869</b>	<b>2,640</b>

The capital redemption reserve arises from the transfer from share capital of the nominal value of shares purchased for cancellation and is not available for distribution. The capital and merger reserves arise from the acquisition of subsidiaries and are not available for distribution.

### 22 Investment property revaluation reserve

	2012 £'000	2011 £'000
At beginning of year	(834)	(740)
Transfer from retained earnings on revaluation in the year	(324)	8
Realisation of revaluation reserve	—	(114)
Reclassification	—	12
<b>At end of year</b>	<b>(1,158)</b>	<b>(834)</b>

The investment property revaluation reserve represents surpluses and deficits arising on revaluation of the group's properties, including our share of Campmoss Property Company Limited, our 47.62% jointly controlled entity. This reserve comprises unrealised profits and losses and is not available for distribution until realised through sale.

### 23 Retained earnings

	2012 £'000	2011 £'000
At beginning of year	8,726	8,124
Profit for the financial year	350	673
Dividends paid	(165)	(165)
Transfer from investment property revaluation reserve on revaluation in the year	324	(8)
Transfer from investment property revaluation reserve on realisation	—	114
Own shares purchased in year	(117)	—
Reclassification	—	(12)
<b>At end of year</b>	<b>9,118</b>	<b>8,726</b>

### 24 Commitments

#### Expenditure on development and investment properties

There were no commitments under contract at 30 September 2012 (2011: nil).

## 25 Operating leases

### Operating leases granted

The group leases out its investment properties under operating leases. The future aggregate minimum rentals receivable under non-cancellable operating leases are as follows:

	2012 £'000	2011 £'000
Within one year	<b>254</b>	271
Years two to five	<b>914</b>	349
More than five years	<b>846</b>	399
<b>Total</b>	<b>2,014</b>	1,019

### Operating leases taken

Neither the group nor the company had any material commitments under non-cancellable operating leases at 30 September 2012 (2011: nil).

## 26 Related party transactions

During the year the company entered into the following transactions with related parties:

Party	Nature of transaction	Value 2012 £'000	2011 £'000	Balance owed by related party at 30 September	
				2012 £'000	2011 £'000
Campmoss Property Company Limited	Loans made by the company to acquire and develop properties	—	—	<b>2,000</b>	2,071
	Loans repaid to the company	<b>71</b>	600	—	—
	Loan interest received by the company	<b>50</b>	54	<b>12</b>	13
	Management fees received by the company	<b>246</b>	251	<b>11</b>	13
	Consultancy fees received by J R Wollenberg (director)	<b>50</b>	50	<b>87</b>	50
Netpage Communications Ltd	Consultancy fees in respect of the services of D A Whitaker (director)	<b>39</b>	39	—	—
D M Joseph	Director's salary paid	<b>3</b>	3	<b>1</b>	1

Campmoss Property Company Limited is a jointly controlled entity of the company. The amount due from Campmoss Property Company Limited at 30 September 2012 of £2,000,000 (2011: £2,071,000) represents the outstanding balance on the revolving credit drawdown facility of £2,200,000 (2011: £2,200,000) provided to Campmoss Property Company Limited by the company at an interest rate of base plus 2%. The loans are secured on certain investment properties. Campmoss Property Company Limited is a company in which Mr Wollenberg is a director and both he and the company are shareholders.

Mr D M Joseph is a non-executive director of First Choice Estates plc, a wholly owned subsidiary of the company.

Details relating to the shareholdings and remuneration of key management personnel are set out in the Directors' Report on page 9 and note 7 on page 25.

All transactions were carried out at arms length.

## Notes to the Financial Statements continued

### 27 Financial instruments

The group has exposure to credit risk, liquidity risk and market risk. This note presents information about the group's exposure to these risks, along with the group's objectives, processes and policies for managing the risks.

#### Credit risk

Credit risk is the risk of financial loss for the group if a client or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the group's receivables from clients, amounts due from the jointly controlled entity and monies on deposit with financial institutions.

The group has a credit policy in place and credit risk is monitored by the board on an ongoing basis. Credit evaluations are carried out on all new clients before credit is granted above certain thresholds. There is a spread of risks among a number of clients with no significant concentration of risk with any one client. The group establishes an allowance for impairment in respect of trade receivables where there is any doubt over recoverability.

The group has significant monies on deposit at the year end, largely in short term treasury deposits. The group's policy is to maximise interest income on these cash deposits whilst credit risk is mitigated through placing cash with leading international highly-rated financial institutions.

The carrying amount of financial assets represents the maximum exposure to credit risk as follows:

	<b>2012</b> £'000	2011 £'000
Cash and cash equivalents	<b>2,808</b>	2,753
Trade and other receivables	<b>166</b>	103
Amounts due from jointly controlled entity	<b>2,023</b>	2,097
	<b>4,997</b>	4,953

At 30 September 2012 the group had £2,808,000 (2011: £2,753,000) deposited with banks and financial institutions of which: £429,000 is available for withdrawal in less than 30 days; £750,000 is available for withdrawal in 30-60 days; £1,379,000 is available for withdrawal in 90 days; and £250,000 is available for withdrawal in 95 days.

The amounts due from the jointly controlled entity at 30 September 2012 are repayable on demand and are secured upon certain investment properties owned by the jointly controlled entity. None of these amounts are overdue.

All financial assets are sterling denominated.

The ageing of trade receivables, prepayments and other receivables along with the associated provision at the year end was:

	<b>2012</b>	2011		
	Gross £'000	Provision £'000	Gross £'000	Provision £'000
Not past due	<b>161</b>	—	103	—
Past due 0–30 days	—	—	—	—
Past due 31–90 days	<b>3</b>	<b>3</b>	8	8
Past due more than 90 days	<b>17</b>	<b>12</b>	7	7
	<b>181</b>	<b>15</b>	118	15

The movement in the provision during the year was as follows:

At beginning of year	<b>15</b>	5
Amounts written back	<b>(15)</b>	(5)
Provided in year	<b>15</b>	15
At end of year	<b>15</b>	15

## 27 Financial instruments continued

### Liquidity risk

Liquidity risk is the risk that the group will not be able to meet its financial obligations as they fall due. The group's approach to managing liquidity is to ensure, as far as possible, that it will always have adequate liquidity to meet its liabilities as they fall due, without incurring unacceptable losses or risking damage to the group's reputation.

In respect of cash deposits, the carrying value approximates to fair value because of the short maturity of the deposits. Interest rates are floating and based on LIBOR. There is also no difference between the fair value of other financial assets and financial liabilities and their carrying value in the balance sheet.

The group's financial liabilities comprise trade creditors and other creditors amounting to £409,000 (2011: £424,000) and are all repayable within one year and are non interest bearing.

### Banking facilities

The company does not have loan or overdraft facilities. Sufficient cash resources are available to the group to complete the current maintenance and development programme. The board will keep this position under review.

### Market risk

Market risk is the risk that changes in market prices such as currency rates, interest rates and stock market prices will affect the group's results. The group's objective is to manage and control market risk within suitable parameters.

### Currency risk

All of the group's transactions are denominated in sterling. Accordingly, the group has no direct exposure to exchange rate fluctuations. Furthermore, the group does not trade in derivatives.

### Interest rate risk

The group does not undertake any hedging activity in this area. The main element of interest rate risk involves sterling deposits which are placed on a floating LIBOR based rate.

## Company Balance Sheet

at 30 September 2012

	Notes	2012 £'000	2012 £'000	2011 £'000	2011 £'000
<b>Fixed assets</b>					
Tangible assets:					
Investment properties	11	<b>3,980</b>		4,002	
Other	31	<b>184</b>		186	
Investments	32		<b>4,164</b>	4,188	
			<b>4,284</b>	4,143	
			<b>8,448</b>	8,331	
<b>Current assets</b>					
Debtors	33	<b>2,146</b>		2,185	
Cash at bank and in hand		<b>2,808</b>		2,753	
		<b>4,954</b>		4,938	
<b>Creditors: amounts falling due within one year</b>	34	<b>(3,217)</b>		(3,132)	
<b>Net current assets</b>			<b>1,737</b>		1,806
<b>Total assets less current liabilities</b>			<b>10,185</b>		10,137
<b>Provisions for liabilities</b>	35		<b>(64)</b>		(68)
<b>Net assets</b>			<b>10,121</b>		10,069
<b>Capital and reserves</b>					
Called up share capital	19	<b>264</b>		268	
Share premium account	20	<b>5,076</b>		5,076	
Investment property revaluation reserve	36	<b>260</b>		282	
Other reserves	37	<b>2,591</b>		2,437	
Profit and loss account	38	<b>1,930</b>		2,006	
<b>Shareholders' funds — equity</b>	39	<b>10,121</b>		10,069	

These financial statements were approved by the board of directors on 21 November 2012 and were signed on its behalf by:

**J Richard Wollenberg**  
Director

## Notes to the Financial Statements continued

### 28 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Basis of preparation

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of properties and certain investments, and in accordance with applicable accounting standards and with the Companies Act 2006 except as noted below under investment properties.

Under FRS 1, the company is exempt from the requirement to prepare a cash flow statement on the grounds that a parent undertaking includes the company in its own published consolidated financial statements.

#### Investment properties

Design, construction and management expenses together with interest incurred in respect of investment properties in the course of development are capitalised until the building is effectively completed and available for letting along with the costs directly attributable to the initial letting of newly developed properties. Thereafter they are charged to the profit and loss account. Whilst under development such properties are classified as assets in the course of construction and any accumulated revaluation surpluses or deficits are transferred from the investment property revaluation reserve to a separate revaluation reserve. These properties are also revalued at the year end and surpluses or deficits transferred to that revaluation reserve. As assets in the course of construction are not in use they are not depreciated.

When completed, these properties are transferred back to investment properties and accumulated revaluation surpluses or deficits transferred back to the investment property revaluation reserve.

In accordance with Statement of Standard Accounting Practice No. 19:

- investment properties are revalued annually and surpluses or deficits are transferred to a revaluation reserve unless a deficit on an individual property is considered permanent. In this case the deficit is charged to the profit and loss account and any subsequent reversal is credited to the profit and loss account in the period in which it arises; and
- no depreciation is provided in respect of freehold investment properties.

This treatment, as regards certain of the company's investment properties, may be a departure from the requirements of the Companies Act 2006 concerning depreciation of fixed assets. However, these properties are not held for consumption but for investment and the directors consider that systematic annual depreciation would be inappropriate. The accounting policy adopted is therefore necessary for the financial statements to give a true and fair view. Depreciation is only one of the many factors reflected in the annual valuation and the amount which might otherwise have been shown cannot be separately identified or quantified.

Independent professional valuations for the company's investment properties are obtained by the directors annually. The most recent such valuations were obtained as at 30 September 2012.

#### Tangible fixed assets — other

Tangible fixed assets — other, comprise property, motor vehicles and fixtures, fittings and equipment.

Property is stated at valuation. An independent professional valuation for the company's freehold property is obtained by the directors annually. The most recent valuation was at 30 September 2012. Surpluses or deficits arising are transferred to a revaluation reserve with the exception of permanent deficits, which do not reverse previous surpluses, which are recognised in the profit and loss account.

Motor vehicles, plant and equipment are stated at cost less accumulated depreciation.

Provision is made for depreciation so as to write off their cost on a straight-line basis over their expected useful life as follows:

- |                         |            |
|-------------------------|------------|
| • property              | — 50 years |
| • motor vehicles        | — 4 years  |
| • fixtures and fittings | — 4 years  |

## Notes to the Financial Statements continued

### 28 Accounting policies continued

#### Investments

Listed investments are classified as assets available for sale and are stated at fair value.

Investments in subsidiary undertakings and joint ventures are stated at cost less any impairment.

#### Share based payments

Information relating to the accounting policy and disclosure of share based payments is included in notes 2 and 18 respectively.

#### Taxation

Provision is made for corporation tax payable at current rates on the result for the period as adjusted for tax purposes.

Deferred tax is recognised, without discounting, in respect of all timing differences between the treatment of certain items for taxation and accounting purposes which have arisen but not reversed by the balance sheet date, except as otherwise required by FRS 19 — Deferred Tax.

Deferred tax assets are recognised to the extent that it is probable that future taxable profits will be available against which the timing difference can be utilised. Deferred tax assets are reviewed at each reporting date and are reduced to the extent that it is no longer probable that the tax benefit will be received.

#### Related party transactions

Under FRS 8 — Related Party Transactions, the company has taken advantage of the exemption not to disclose transactions with subsidiaries where 100% of the voting rights are controlled by the company.

#### Dividends

Dividends unpaid at the balance sheet date are only recognised as a liability to the extent that they are appropriately declared and authorised and are no longer at the discretion of the company. Unpaid dividends that do not meet this criteria are disclosed in the Directors' Report.

### 29 Administrative expenses

	<b>2012</b> £'000	2011 £'000
Auditor's remuneration:		
Fees payable to the company's auditor for the audit of the annual accounts	23	23
Tax services	5	5
Other services	3	3
Depreciation of plant and equipment	2	2

Details of employee numbers and costs in respect of the company are given in note 6.

### 30 Profit for the financial year of the company

The profit for the financial year dealt with in the financial statements of the company is as follows:

	<b>2012</b> £'000	2011 £'000
Profit for the financial year	206	219

In accordance with the provisions of Section 408 of the Companies Act 2006 the company has not published a separate profit and loss account. The parent company's profit and loss account was approved by the board on 21 November 2012.

### 31 Tangible fixed assets – other

	Own use freehold property £'000	Fixtures, fittings and equipment £'000	Motor vehicles £'000	Total £'000
<b>Cost or valuation</b>				
<b>At beginning and end of year</b>	<b>183</b>	<b>64</b>	<b>6</b>	<b>253</b>
<b>Depreciation</b>				
At beginning of year	—	62	5	67
Charge for year	—	1	1	2
<b>At end of year</b>	<b>—</b>	<b>63</b>	<b>6</b>	<b>69</b>
<b>Net book value</b>				
<b>At 30 September 2012</b>	<b>183</b>	<b>1</b>	<b>—</b>	<b>184</b>
At 30 September 2011	183	2	1	186

Own use freehold property was valued by Cushman & Wakefield LLP at market value as at 30 September 2012. The historical cost of the property is £202,000 (2011: £202,000).

### 32 Investments

	Shares in group undertakings £'000	Shares in joint venture undertaking £'000	Listed investments £'000	Total £'000
At beginning of year	3,289	545	309	4,143
Disposals	—	—	(9)	(9)
Revaluation of investments	—	—	150	150
<b>At end of year</b>	<b>3,289</b>	<b>545</b>	<b>450</b>	<b>4,284</b>

#### Group undertakings

The company's investments in group undertakings, all of which are incorporated in England and Wales, are as follows:

	Issued share capital held	Type of shares held	Activity
First Choice Estates plc	100%	Ordinary shares of £1 each	Property development
Thames Valley Retirement Homes Limited	100%	Ordinary shares of £1 each	Property development
Village Residential plc	100%	Ordinary shares of 10p each	Property development
Cardiff Property (Construction) Limited	100%	Ordinary shares of £1 each	Dormant
Wadharma Holdings Limited	100%	Ordinary shares of £1 each	Dormant
Land Bureau Limited	100%	Ordinary shares of £1 each	Dormant

All of the above undertakings have been included within the consolidated financial statements.

Further information on listed investments and our joint venture undertaking, Campmoss Property Company Limited, is included in note 13.

## Notes to the Financial Statements continued

### 33 Debtors

	<b>2012</b> £'000	2011 £'000
Trade debtors	33	33
Amounts owed by subsidiary undertakings	25	25
Amounts owed by joint venture undertaking	2,023	2,097
Other debtors	11	10
Prepayments and accrued income	50	16
Deferred tax asset (note 35)	4	4
	<b>2,146</b>	2,185

### 34 Creditors

	<b>2012</b> £'000	2011 £'000
Rents received in advance	58	95
Trade creditors	11	9
Amounts owed to subsidiary undertakings	2,888	2,780
Corporation tax	63	69
Other taxes and social security	22	27
Other creditors	99	66
Accruals and deferred income	76	86
	<b>3,217</b>	3,132

### 35 Provisions for liabilities

#### Deferred taxation

	<b>2012</b> £'000	2011 £'000
At beginning of year	(64)	(68)
Credit for the year in the profit and loss account	4	4
<b>At end of year</b>	<b>(60)</b>	<b>(64)</b>

Provision has been made for deferred taxation as follows:

	<b>2012</b> £'000	2011 £'000
Difference between accumulated depreciation and amortisation and capital allowances	(64)	(68)
Other timing differences	4	4
<b>Net deferred tax liability</b>	<b>(60)</b>	<b>(64)</b>
Disclosed as:		
Deferred tax asset (note 33)	4	4
Deferred tax liability (see above)	(64)	(68)
<b>Net deferred tax liability</b>	<b>(60)</b>	<b>(64)</b>

The above deferred tax asset is not anticipated to be recoverable within the next 12 months.

### 36 Investment property revaluation reserve

	£'000
At beginning of year	282
Revaluation in year	(22)
<b>At end of year</b>	<b>260</b>

### 37 Other reserves

	Revaluation reserve £'000	Capital redemption reserve £'000	Merger reserve £'000	Total £'000
At beginning of year	82	486	1,869	2,437
Revaluation of investments	150	—	—	150
Own shares purchased	—	4	—	4
<b>At end of year</b>	<b>232</b>	<b>490</b>	<b>1,869</b>	<b>2,591</b>

### 38 Profit and loss account

	2012 £'000	2011 £'000
At beginning of year	2,006	1,952
Profit for the financial year	206	219
Dividends paid	(165)	(165)
Own shares purchased in year	(117)	—
<b>At end of year</b>	<b>1,930</b>	<b>2,006</b>

### 39 Reconciliation of movements in shareholders' funds

	2012 £'000	2011 £'000
Opening shareholders' funds	10,069	9,914
Profit for the financial year	206	219
Dividends paid	(165)	(165)
Revaluation of investment properties	(22)	7
Revaluation of other property	—	(7)
Revaluation of investments	150	101
Own shares purchased	(117)	—
<b>Closing shareholders' funds</b>	<b>10,121</b>	<b>10,069</b>

### 40 Parent company risks

In accordance with FRS 29, the company has taken advantage of the exemption in the Standard not to disclose information about the parent company's exposure to financial instrument risks.

## Notice of Annual General Meeting

Notice is hereby given that the one hundred and twenty sixth Annual General Meeting of The Cardiff Property Public Limited Company will be held at 56 Station Road, Egham, Surrey TW20 9LF on Thursday 10 January 2013 at 12 noon, for the following purposes:

### Ordinary business

1. To receive the reports of the directors and auditor and the financial statements for the year ended 30 September 2012.
2. To approve the remuneration report for the year ended 30 September 2012.
3. To declare a dividend to be paid on 7 February 2013.
4. To re-elect as a director, David A Whitaker who retires by rotation.
5. To reappoint KPMG Audit Plc as auditor of the company and to authorise the directors to determine its remuneration.

### Special business

To consider and, if thought fit, to pass resolution 6 as an ordinary resolution and resolutions 7 and 8 as special resolutions.

6. That the directors be generally and unconditionally authorised pursuant to section 551 of the Companies Act 2006 to exercise all the powers of the company to allot, grant options over or otherwise deal with or dispose of the unissued share capital of the company provided that the authority hereby given:
  - (a) shall be limited to unissued shares in the share capital of the company having an aggregate nominal value of £88,152; and
  - (b) shall expire at the end of the next Annual General Meeting of the company unless previously renewed or varied save that the directors may, notwithstanding such expiry, allot, grant options over or otherwise deal with or dispose of any shares under this authority in pursuance of an offer or agreement so to do made by the company before the expiry of this authority.

### Special resolutions

7. Subject to the passing of the preceding ordinary resolution the directors be and they are hereby empowered pursuant to section 570 and section 573 of the Companies Act 2006 to allot equity securities (as defined in section 560 of that Act) for cash pursuant to the authority conferred in that behalf by the preceding ordinary resolution, as if section 561(1) of that Act did not apply to any such allotment, provided that this power shall be limited:
  - (a) to the allotment of equity securities in connection with a rights issue in favour of ordinary shareholders where the equity securities respectively attributable to the interests of all ordinary shareholders are proportionate (as nearly as may be) to the respective numbers of ordinary shares held by them subject only to such exclusions or other arrangements as the directors may deem necessary or expedient to deal with fractional entitlements; and
  - (b) to the allotment (otherwise than pursuant to subparagraph (a) above) of equity securities up to an aggregate nominal amount of £13,222 representing 5% of the present issued share capital of the company;

and shall expire on the date of the next Annual General Meeting of the company or 15 months from the passing of this resolution, whichever is the earlier, save that the company may before such expiry make an offer or agreement which would or might require equity securities to be allotted after such expiry and the board may allot equity securities in pursuance of such an offer or agreement as if the power conferred hereby had not expired.

8. Pursuant to article 12(2) of the company's articles of association that the company be and is hereby unconditionally and generally authorised to make market purchases (as defined in section 693(4) of the Companies Act 2006) of ordinary shares of 20 pence each in the capital of the company, provided that:
  - (a) the maximum number of ordinary shares hereby authorised to be acquired is 198,210 representing 14.99% of the present issued share capital of the company;
  - (b) the minimum price which may be paid for such shares is 20 pence per share which amount shall be exclusive of expenses;

- 
- (c) the maximum price which may be paid for such shares is, in respect of a share contracted to be purchased on any day, an amount (exclusive of expenses) equal to 105% of the average of the middle market quotations for an ordinary share of the company taken from the Daily Official List of The London Stock Exchange on the ten business days immediately preceding the day on which the share is contracted to be purchased;
  - (d) the authority hereby conferred shall expire at the conclusion of the next Annual General Meeting or fifteen months from the passing of this resolution, whichever is the earlier; and
  - (e) the company may make a contract to purchase its own shares under the authority hereby conferred prior to the expiry of such authority which will or may be executed wholly or partly after the expiry of such authority, and may make a purchase of its own shares in pursuance of any such contract.

Registered office:  
3 Assembly Square  
Britannia Quay  
Cardiff Bay  
CF10 4AX  
21 November 2012

By order of the board  
**David A Whitaker FCA**  
Secretary

#### Notes

1. A member entitled to attend and vote at the above meeting is entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote on his/her behalf at the meeting. A proxy need not be a member of the company.
2. You may appoint more than one proxy provided each proxy is appointed to exercise rights attached to different shares. You may not appoint more than one proxy to exercise rights attached to any one share. To appoint more than one proxy you may photocopy the form of proxy. Please indicate the proxy holder's name and the number of shares in relation to which they are authorised to act as your proxy (which, in aggregate, should not exceed the number of shares held by you). Please also indicate if the proxy instruction is one of multiple instructions being given. All forms must be signed and should be returned together in the same envelope.
3. A form of proxy accompanies this notice. Forms of proxy, to be valid, must be delivered to the company's offices at 56 Station Road, Egham, Surrey TW20 9LF in accordance with the instructions printed thereon, not less than 48 hours before the time appointed for the holding of the meeting.
4. If you are not a member of the company but you have been nominated under section 146 of the Companies Act 2006 (the 'Act') by a member of the company to enjoy information rights, you do not have the rights of members in relation to the appointment of proxies set out in notes 1, 2 and 3. The rights described in those notes can only be exercised by members of the company.
5. A vote withheld is not a vote in law, which means that the vote will not be counted in the calculation of votes for or against the resolution. If you either select the "Withheld" option or if no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
6. Information regarding the meeting, including the information required by section 311A of the Act, is available from [www.cardiff-property.com](http://www.cardiff-property.com).
7. As provided by Regulation 41 of the Uncertificated Securities Regulations 2001, only those members registered in the register of members of the company 48 hours before the time set for the meeting shall be entitled to attend and vote at the meeting in respect of the number of shares registered in their name at that time. Changes to entries on the relevant register of securities after that time shall be disregarded in determining the rights of any person to attend or vote at the meeting.
8. As at 16:00 hours on 20 November 2012, the company's issued share capital comprised 1,322,287 ordinary shares of 20 pence each. Each ordinary share carries the right to one vote at a general meeting of the company and, therefore, the total number of voting rights in the company at 16:00 hours on 20 November 2012 is 1,322,287.
9. Under section 319A of the Act, the company must answer any question you ask relating to the business being dealt with at the meeting unless (a) answering the question would interfere unduly with the preparation for the meeting or involve the disclosure of confidential information; (b) the answer has already been given on a website in the form of an answer to a question; or (c) it is undesirable in the interests of the company or the good order of the meeting that the question be answered.

## Notice of Annual General Meeting continued

10. If you are a person who has been nominated under section 146 of the Act to enjoy information rights (a 'Nominated Person'), you may have a right under an agreement between you and the member of the company who has nominated you to have information rights (a 'Relevant Member') to be appointed or to have someone else appointed as a proxy for the meeting. If you either do not have such a right or if you have such a right but do not wish to exercise it, you may have a right under an agreement between you and the Relevant Member to give instructions to the Relevant Member as to the exercise of voting rights. Your main point of contact in terms of your investment in the company remains the Relevant Member (or, perhaps, your custodian or broker) and you should continue to contact them (and not the company) regarding any changes or queries relating to your personal details and your interest in the company (including any administrative matters). The only exception to this is where the company expressly requests a response from you.
11. Members satisfying the thresholds in section 338 of the Act may require the company to give, to members of the company entitled to receive notice of the Annual General Meeting, notice of a resolution which those members intend to move (and which may properly be moved) at the Annual General Meeting. A resolution may properly be moved at the Annual General Meeting unless (i) it would, if passed, be ineffective (whether by reason of any inconsistency with any enactment or the company's constitution or otherwise); (ii) it is defamatory of any person; or (iii) it is frivolous or vexatious. The business which may be dealt with at the Annual General Meeting includes a resolution circulated pursuant to this right. A request made pursuant to this right may be in hard copy or electronic form, must identify the resolution of which notice is to be given, must be authenticated by the person(s) making it and must be received by the company not later than 6 weeks before the date of the Annual General Meeting.
12. Members satisfying the thresholds in section 338A of the Act may request the company to include in the business to be dealt with at the Annual General Meeting any matter (other than a proposed resolution) which may properly be included in the business at the Annual General Meeting. A matter may properly be included in the business at the Annual General Meeting unless (i) it is defamatory of any person or (ii) it is frivolous or vexatious. A request made pursuant to this right may be in hard copy or electronic form, must identify the matter to be included in the business, must be accompanied by a statement setting out the grounds for the request, must be authenticated by the person(s) making it and must be received by the company not later than 6 weeks before the date of the Annual General Meeting.
13. Members satisfying the thresholds in section 527 of the Act can require the company to publish a statement on its website setting out any matter relating to (i) the audit of the company's accounts (including the Auditor's report and the conduct of the audit) that are to be laid before the Annual General Meeting; or (ii) any circumstances connected with an Auditor of the company ceasing to hold office since the last Annual General Meeting, which the members propose to raise at the meeting. The company cannot require the members requesting the publication to pay its expenses. Any statement placed on the website must also be sent to the company's Auditor no later than the time it makes its statement available on the website. The business which may be dealt with at the Annual General Meeting includes any statement that the company has been required to publish on its website pursuant to this right.
14. Copies of the directors' service contracts will be available for inspection at the registered office of the company during usual business hours from the date of this notice until the date of the Annual General Meeting, and also during and at least fifteen minutes before the beginning of the Annual General Meeting.
15. The company may hold in treasury any of its own shares purchased under the authority conferred by resolution 8 above. This would give the company the ability to reissue treasury shares and provides greater flexibility in the management of its capital base. Any shares purchased by the company not held in treasury will be cancelled and the number of shares in issue reduced accordingly.

## Consolidated Five Year Summary

### Income statement items

	2012	2011	2010	2009	2008
Revenue					
Gross rental income	£'000	<b>523</b>	546	595	561
Sales of development properties	£'000	—	—	198	592
Total	£'000	<b>523</b>	546	793	1,153
Profit/(loss) before taxation	£'000	<b>435</b>	788	500	(656)
Dividends paid and proposed in respect of the year*	£'000	<b>165</b>	165	165	194
Dividend cover	times	<b>2.6</b>	4.8	3.0	(3.4)
Dividend per share	pence	<b>12.3</b>	12.3	12.3	12.3
Earnings/(loss) per share — basic	pence	<b>26.5</b>	50.3	20.9	(57.7)
<b>Balance sheet items</b>					
Total assets	£'000	<b>16,511</b>	16,321	15,795	17,608
Total liabilities	£'000	<b>(571)</b>	(599)	(682)	(840)
Net assets	£'000	<b>15,940</b>	15,722	15,113	16,768
Number of shares in issue at 30 September	'000	<b>1,322</b>	1,339	1,339	1,575
Net assets per share attributable to shareholders	pence	<b>1,205</b>	1,174	1,129	1,065
Gearing	per cent	<b>nil</b>	nil	nil	nil

\* Dividends represent the interim paid and final declared in any one financial year.

## Financial Calendar

<b>22 November 2012</b>	Results announced for the year ended 30 September 2012
<b>10 January 2013</b>	Annual General Meeting/General Meeting
<b>16 January 2013</b>	Ex dividend date for the final dividend
<b>18 January 2013</b>	Record date for the final dividend
<b>7 February 2013</b>	Final dividend to be paid
<b>February 2013</b>	Interim management statement to be announced
<b>May 2013</b>	Interim results for 2013 to be announced
<b>July 2013</b>	Interim dividend for 2013 to be paid
<b>July 2013</b>	Interim management statement to be announced
<b>30 September 2013</b>	Year end

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## Shareholder Notes

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